

REGULAR MEETING OF COUNCIL , THURSDAY, MARCH 13TH, 2014

**TO ORDER AT
8:55 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 13th, 2014 and was called to order by Reeve Murray at 8:55 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Irvin Bethge, Assistant Public Works Director

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

DECISION ITEMS

- Borrow Area Compensation Policy
- Tier II and Tier III Contractor Selection
- 2014 East Recreation Budget

DISCUSSION ITEMS

- Motion 501

10. CORRESPONDENCE

- Metiskow Rec Board
- Parkland Regional Library Newsletter
- Alberta Municipal Affairs – MSI Grant Approval
- Village of Hughenden Newsletter
- Hughenden Golf Course Letter
- Enbridge – You Are Invited

AGENDA

14/70. Moved by Cr. Tripp to accept the agenda as presented.
(Car. Un.)

Appendix “A” - Public Works Report was reviewed.

A discussion relative to the purchase of a sea container for additional storage at the Hughenden shop ensued.

A discussion relative to G.P.S. radio and repeater repair ensued.

A discussion relative to proposed grader beats ensued.

Cr. Motley posed a series of questions relative to high blade time.

A further discussion relative to the intricacies and processes related to proposed grader beats ensued.

Cr. Motley posed a question relative to shoulder lip removal with graders. A discussion ensued.

A discussion relative to gravelling operational protocol and loader availability ensued.

A discussion relative to water related and breakup issues and their subsequent mitigation ensued.

A discussion relative to road bans ensued.

**ABSENT
9:25 A.M.**

Cr. Wolfe absent.

A discussion relative to the Public Works Administrative Assistant ensued.

Cr. Kozlinski posed a question relative to snow removal. A discussion ensued.

**PRESENT
9:29 A.M.**

Cr. Wolfe present.

A discussion relative to A.A.M.D. &C. attendance and product trial ensued.

**ABSENT
9:33 A.M.**

Wayne MacLean and Irvin Bethge absent.

**REGULAR
MEETING
MINUTES**

14/71. Moved by Cr. Charlton to accept the minutes of the February 27th, 2014 Regular Meeting. (Car. Un.)

**ADMINISTRATOR'S
NOTES**

The Administrator's Notes were reviewed.

A further discussion relative to road bans and road conditions ensued.

A discussion relative to the transfer of the Hughenden Rescue Unit to West Fire ensued.

**WEST FIRE
AND RESCUE
AGREEMENT**

14/72. Moved by Cr. Carson to approve the draft West Fire and Rescue Agreement as presented. (Car. Un.)

A discussion relative to the cost sharing of a registered alarm system at the Hughenden arena ensued.

**COST
SHARE
ALARM
SYSTEM –
HUGHENDEN
ARENA**

14/73. Moved by Cr. Wolfe to approve, on an equal cost sharing basis with the Village of Hughenden, the procurement and installation of an engineered alarm system in the Hughenden Central Sports Gardens and Arena, with all procurement and tendering administered by the M.D. of Provost. (Car. Un.)

BORROW AND

LAND
COMPENSATION
POLICY

14/74. Moved by Cr. Motley to approve the following Borrow and Land Compensation Policy as presented:

“Rates for borrow pit and land acquisition compensation resulting from construction projects shall be set annually by Council at its Organizational Meeting, and shall apply in all cases equally except where one or more of the following criteria is present:

1. *Instances where borrow areas result in non-reclaimable areas where land is permanently taken out of production (i.e. dugouts).*
2. *Instances where a borrow area exceeds a footprint of 30 acres.*
3. *Instances where a borrow area removes 8 or more vertical feet of dirt from a footprint not more than 4 acres, where land is not taken permanently out of production (i.e. the removal of a substantial quantity of dirt from a hill).*

Individual situations encompassed by the above criteria will be considered by Council on a case-by-case basis, with compensation set in accordance with the merits or lack thereof of same.” (Car. Un.)

A discussion relative to Tier II and Tier III contracting ensued.

TIER II AND
TIER III
PROPOSALS
AWARDED

14/75. Moved by Cr. Motley to accept the Tier II and Tier III supplementary contracting proposals from Stephen Large Contracting, Bozco Enterprises and Reliance Energy Services and declare each company a qualified contractor as per the terms of the R.F.P., with work assignments in accordance with the recommendations of the M.D. staff as follows:

STEPHEN LARGE
TRUCKING AND
CONTRACTING

STEPHEN LARGE TRUCKING AND CONTRACTING LTD.

TIER II PROJECTS – 2014

1. Township Road 371.5 from Range Road 11 to Range Road 12 – One (1) mile
 - Purchase right-of-way if necessary for backsloping
 - Clean out ditches and install culvert for drainage
 - Need borrows to raise grades in two (2) areas and culverts to eliminate flooding of the road
 - Replace fence where applicable

TIER III PROJECTS – 2014

1. Township Road 404 between Range Road 34 and Range Road 35; ½ mile north on Range Road 34 and ½ mile east on Township Road 404.5 – Two (2) miles
2. Range Road 65 from Township Road 413 to Township Road 414 – One (1) mile

RELIANCE
ENERGY
SERVICES LTD.

RELIANCE ENERGY SERVICES LTD.

TIER II PROJECTS – 2014

1. Township Road 371 from Range Road 12 to Range Road 13 – One (1) mile
 - Purchase right-of-way if necessary for backsloping
 - Clean out ditches and install culvert for drainage
 - Use material from ditches to level out low spots in adjacent field

- Replace fence where applicable
2. Township Road 374 from Range Road 31 to Range Road 33 – Two (2) miles
 - Purchase right-of-way if necessary for backsloping
 - Clean out ditches and install culvert for drainage
 - Between Range Road 31 and Range Road 32 build a proper ditch to make the water run away from the shoulder of the road. Half-way down the hill, put in a ditch block and culvert to take half the water across lowering the amount hitting the culverts at Range Road 31
 - Replace fence where applicable

TIER III PROJECTS – 2014

1. Range Road 80 from Township Road 382 to Township Road 383 – One (1) mile
2. Portions of Range Roads 20 and 21 and Township Road 394.5 - Three (3) miles

**BOZCO
ENTERPRISES**

BOZCO ENTERPRISES

TIER II PROJECTS – 2014

1. Range Road 13 from Township Road 390 to Highway #13 – Three (3) miles
 - Purchase right-of-way if necessary for backsloping
 - Clean out ditches and install culvert for drainage
 - First (1st) mile from Township 390 clean out ditches and back slope and add new culvert where needed.
 - Second (2nd) mile from Township 390 clean out ditches and backslope and add new culvert where needed and tread lightly along the two existing acreages.
 - The last mile from the tracks to Highway #13, install culverts and raise the grade to alleviate flooding issues.
 - Materials will have to come from the road allowance across Highway #13 to the north.
Replace fence where applicable.

TIER III PROJECTS – 2014

- Township Road 392 between Range Road 15 and Range Road 20 and Range Road 15 one-half (½) mile north to Hayter – One and One Half (1 ½) miles
- Range Road 13 between Township Road 380 and Township Road 382 – Two (2) miles

(Car. Un.)

A discussion relative to the East Recreation budget ensued, with Cr. Tripp providing context with respect to budgetary items from a committee perspective.

**APPROVE
EAST RECREATION
OPERATING BUDGET**

- 14/76. Moved by Cr. Tripp to approve the East Recreation operating and capital budgets as presented. (Car. Un.)

A discussion relative to the Provincial Budget ensued, with Cr. Murray providing context relative to a recent conference call with Minister Hughes.

**10:42 A.M.
RECESS**

RECONVENE
10:54 A.M.

Cr. Murray called a ten minute recess.

PRESENT

Reconvened.

ALSO PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

Also Present: Administrator Tyler Lawrason

11:07 A.M.
ADJOURN

A discussion relative to Motion #501 and industrial tax revenue ensued.

14/77. Moved by Cr. Murray to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR