

REGULAR MEETING OF COUNCIL , THURSDAY, JUNE 26TH, 2014

**TO ORDER AT
8:58 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 26th, 2014 and was called to order by Reeve Murray at 8:58 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- Administrator's Notes

5. DELEGATIONS

- 10:20 a.m. – Agricultural Fieldman Burt Forbes

6. UNFINISHED BUSINESS

- Agricultural Fieldman Performance Evaluation

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 4
- Division 6
- Division 7

DECISION ITEMS

- Cadogan Ag Society Donation Request Pictures
- Terracem Water Access Compensation

DISCUSSION ITEMS

- Annual Meeting Agenda

10. COMMITTEE REPORTS

- Cadogan Fire Department
- Dr. Recruitment

11. CORRESPONDENCE

- TELUS

AGENDA

14/183. Moved by Cr. Wolfe to accept the agenda as presented.
(Car. Un.)

**APPENDIX "A"
PUBLIC
WORKS REPORT**

Appendix "A" – Public Works Report was reviewed.

A discussion relative to contractor supervision ensued.

A discussion relative to Tier 2 and Tier 3 contracting projects ensued.

A discussion relative to Guardian Chemical test projects ensued.

A discussion relative to Terracem curing ensued.

A discussion relative to Tier 1 project progress ensued.

A discussion relative to gravelling ensued.

A discussion relative to road construction south and east of Hayter ensued.

A discussion relative to calcium chloride application ensued.

A discussion relative to carbide blade efficacy ensued.

A discussion relative to a Paradox stabilization project ensued.

Cr. Wolfe noted an infrastructure complaint regarding retention of water on Township Road 412.

Cr. Kozlinski noted a need for gravel on Range Road 40 south of Highway #600.

Cr. Charlton noted a series of infrastructure complaints on Township Road 384 and Township Road 390.

Cr. Tripp asked a series of question relative to gravelling in Division 4 and calcium chloride application.

**ABSENT
9:42 A.M.**

Wayne McLean absent.

**REGULAR
MEETING**

14/184. Moved by Cr. Charlton to accept the minutes of the June 12th, 2014 Regular Meeting. (Car. Un.)

**9:43 A.M.
GO IN
CAMERA**

14/185. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

**10:00 A.M.
COME OUT OF
IN CAMERA**

14/186. Moved by Cr. Murray to come out of in camera. (Car. Un.)

**10:00 A.M.
RECESS**

14/187. Moved by Cr. Murray to recess for public hearing. (Car. Un.)

**RECONVENE
10:15 A.M.**

Reconvened and called the regular meeting back to order by Reeve Murray at 10:15 a.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason

**10:15 A.M.
GO IN CAMERA**

14/188. Moved by Cr. Murray to go in camera to resume discussion on personnel issues. (Car. Un.)

**10:20 A.M.
COME OUT OF
IN CAMERA** 14/189. Moved by Cr. Murray to come out of in camera. (Car. Un.)

**ABSENT
10:20 A.M.** Tyler Lawrason absent.

**PRESENT
10:21 A.M.** Agricultural Fieldman Burt Forbes present.

A presentation was given to Council by Burt Forbes concerning employment related matters and monetary compensation, A discussion ensued.

**ABSENT
11:05 A.M.** Burt Forbes absent.

**PRESENT
11:05 A.M.** Tyler Lawrason present.

A discussion relative to financial statement timeliness ensued.

**BANK
RECONCILIATION
STATEMENT** 14/190. Moved by Cr. Kozlinski to accept the Bank Reconciliation Statement to February 28, 2014. (Car. Un.)

**ASSET &
LIABILITY
REPORT** 14/191. Moved by Cr. Tripp to accept the Asset and Liability Report to February 28, 2014. (Car. Un.)

**ACCUMULATED
SURPLUS
REPORT** 14/192. Moved by Cr. Tripp to accept the Accumulated Surplus Report to February 28, 2014. (Car. Un.)

**PROJECTS
REPORT** 14/193. Moved by Cr. Carson to accept the Projects Report to February 28, 2014. (Car. Un.)

**ADMINISTRATOR'S
NOTES** The Administrator's Notes were reviewed.

**DEPARTMENT
HEAD REPORTS** The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Assistant Development Officer Report
- Economic Development Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to May 31, 2014.

A discussion relative to the Agricultural Fieldman's report ensued.

**COUNCILLOR
REMUNERATION** 14/194. Moved by Cr. Wolfe to accept the Councillor remuneration claims for April, May and June, 2014. (Car. Un.)

**CANCEL
JULY 10TH, 2014
MEETING**

14/195. Moved by Cr. Murray to cancel the July 10th, 2014 Regular Meeting. (Car. Un.)

A discussion relative to Charitable Donation applications ensued.

- Hardisty and District Handi-Van Society unspecified
- Provost and District Handi-Van Society unspecified
- Hughenden Lions Club unspecified
- Cadogan Ag Society \$44,000.00

**CHARITABLE
DONATIONS**

14/196. Moved by Cr. Tripp to accept the following donation requests from the Handi-Van Societies and table the remaining requests until further financial information from the applicants can be provided:

- Hardisty and District Handi-Van Society \$ 3,000.00
 - Provost and District Handi-Van Society \$ 6,500.00
- (Car. Un.)

A consensus was reached to conduct a road tour on July 23rd, 2014 at 9:15 a.m.

**WATER
COMPENSATION
SW 14-42-7-W4M**

14/197. Moved by Cr. Carson to compensate the landowner on S.W. 14-42-7-W4M in the amount of \$2,500.00 for the purpose of access to water sources related to the completion of Project #8. (Car. Un.)

APPENDIX "B"

14/198. Moved by Cr. Wolfe to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**BYLAW NO. 2238
LAND USE BYLAW
AMENDMENT**

14/199. Moved by Cr. Tripp that Bylaw No. 2238 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone Lots 1 to 6, Block 1, Registered Plan #1688U., N.W. 17-39-1-W4M - Hamlet of Hayter from Hamlet Residential (HR) to Hamlet Industrial (HI) be given second reading. (Car. Un.)

14/200. Moved by Cr. Wolfe that Bylaw No. 2238 be given third reading. (Car. Un.)

**BYLAW NO. 2239
LAND USE BYLAW
AMENDMENT**

14/201. Moved by Cr. Tripp that Bylaw No. 2239 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone Lots 15 - 17, Block 2, Registered Plan #5001A.C. - Hamlet of Metiskow from Hamlet Public Institutional (HPI) to Hamlet Residential (HR) be given second reading. (Car. Un.)

14/202. Moved by Cr. Kozlinski that Bylaw No. 2239 be given third reading. (Car. Un.)

14/203. Moved by Cr. Wolfe to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

**COMMITTEE
REPORTS**

COMMITTEE REPORTS

A.S.B.

Cr. Tripp supplemented the A.S.B. report. A discussion ensued.

F.C.S.S.

The minutes of the June 10th, 2014 Regular Meeting were reviewed.
Cr. Tripp supplemented the F.C.S.S. report.

Provost & District Regional Recreation Board

Cr. Tripp gave a verbal update on the East Recreation report. A discussion ensued.

**TABLE
REMAINING
COMMITTEE
REPORTS**

14/204. Moved by Cr. Murray to table the remainder of the
Committee Reports to the next meeting. (Car. Un.)

**ADJOURN
12:15 P.M.**

14/205. Moved by Cr. Murray to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR