

**REGULAR MEETING OF COUNCIL , THURSDAY, JUNE 23<sup>RD</sup>, 2016**

**TO ORDER AT  
8:58 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 23<sup>rd</sup>, 2016 and was called to order by Reeve Murray at 8:58 a.m.

**PRESENT**

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, and B. R. Tripp

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason  
Irvin Bethge, Special Projects Coordinator  
Raina Laye, P.W. Administrative Assistant

**ABSENT**

Absent: Cr. B. Wolfe

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS**

- Public Works Report
- Grader Activity Reports
- June 13<sup>th</sup>, 2016 to June 19<sup>th</sup>, 2016

**4. ADMINISTRATION**

- C. Administration Personnel
- Administrator's Notes

**7. NEW BUSINESS**

**COUNCIL REMUNERATION**

- Division 2
- Division 3
- Division 4
- Division 6

**DECISION ITEMS**

- Hillcrest Lodge Capital Payments
- Approach Consent Fee Waiver(s)
- Cadogan Fire Truck Transfer

**APPENDIX "B"**

**10. COMMITTEE REPORTS**

**2. F.C.S.S.**

- Regular Meeting Minutes June 14<sup>th</sup>, 2016

**11. CORRESPONDENCE**

- Enbridge Emergency Response Show & Tell
- GOC – 2016 Census of Population

**12. MUNICIPAL PLANNING COMMISSION**

- Development Permit #1575 – Twin Butte Energy – Office  
16-15-39-2-W4M

**AGENDA**

16/165. Moved by Cr. Charlton that the agenda with additions be accepted as presented. (Car. Un.)

**APPENDIX "A"**

Appendix "A" – Public Works Report was reviewed.

A discussion relative to back road brushing, soil cement progress and chipsealing scheduling ensued.

A discussion relative to contractor scheduling, flagging and line painting ensued.

Cr. Charlton posed a question relative to Tier 1 curve realignment. A discussion ensued.

A discussion relative to rip-rap utilization ensued.

**ABSENT  
9:35 A.M.**

Irvin Bethge and Raina Laye absent.

**MINUTES  
REGULAR  
MEETING**

16/166. Moved by Cr. Carson to accept the minutes of the June 9<sup>th</sup>, 2016 Regular Meeting. (Car. Un.)

**MINUTES  
M.P.C.  
MEETING**

16/167. Moved by Cr. Tripp to accept the minutes of the June 9<sup>th</sup>, 2016 M.P.C. Meeting. (Car. Un.)

**ABSENT  
9:37 A.M.**

Cr. Kozlinski absent.

**BANK  
RECONCILIATION  
STATEMENT**

16/168. Moved by Cr. Tripp to accept the Bank Reconciliation Statement to May 31, 2016. (Car. Un.)

**PROEJCTS  
REPORT**

16/169. Moved by Cr. Carson to accept the Projects Report to April 30<sup>th</sup>, 2016. (Car. Un.)

**ADMINSITRATOR'S  
NOTES**

The Administrator's Notes were reviewed.

**PRESENT  
9:45 A.M.**

Cr. Kozlinski present.

**ABSENT  
10:00 A.M.**

Cr. Motley absent.

**DEPARTMENT  
HEAD  
REPORTS**

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to May 31<sup>st</sup>, 2016.

**COUNCILLOR  
REMUNERATION**

16/170. Moved by Cr. Charlton to accept the Councillor remuneration claims for April, May and June 2016. (Car. Un.)

**RECESS**  
10:15 A.M. Reeve Murray called a five (5) minute recess.

**RECONVENE**  
10:20 A.M. Reconvened and called back to order by Reeve Murray at 10:20 a.m.

**PRESENT**  
Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, A.G. Murray and B. R. Tripp.

**ALSO PRESENT**  
Also Present: Administrator Tyler Lawrason

**ABSENT**  
Absent: Cr. B. Wolfe

**CHARITABLE DONATIONS**

**HARDISTY HANDI VAN & PROVOST HANDIVAN**  
16/171. Moved by Cr. Carson to grant \$3,000.00 to the Hardisty and District Handi-Van Society and \$6,500.00 to the Provost and District Handi-Van Society. (Car. Un.)

**PROVOST PUBLIC SCHOOL**  
16/172. Moved by Cr. Motley to deny allocation of funds to the Provost Public School as requested for equipping a sensory room. (Car. Un.)

**PROVOST GOLF CLUB**  
16/173. Moved by Cr. Motley to grant \$6,000.00 to the Provost and District Golf Club. (Car. 4 – 2)  
Opposed: Cr. Tripp  
Cr. Kozlinski

**BODO ARCHAEOLOGICAL SOCIETY**  
Moved by Cr. Kozlinski to grant \$5,000.00 to the Bodo Archaeological Society. (Car. Un.)

**CZAR LAKE BULLARAMA**  
16/174. Moved by Cr. Tripp to grant \$17,000.00 to the Czar Lake Bullarama. (Car. Un.)

**HILLCREST LODGE INVOICES**  
16/175. Moved by Cr. Motley to approve invoices relative to capital improvements at Hillcrest Lodge in the amount of \$4,515.59. (Car. Un.)

**WAIVE APPROACH CONSENT FEES**  
16/176. Moved by Cr. Carson to grant waivers of approach consent fees on the S.W.12-41-9-W4M and N.E.17-40-1-W4M as presented and requested. (Car. 5 – 1)  
Opposed: Cr. Murray

**TRANSFER 56-052 TO CADOGAN FIRE**  
16/177. Moved by Cr. Tripp to transfer Unit #56-052 to the Cadogan Fire Department. (Car. Un.)

**ABSENT**  
10:56 A.M. Cr. Motley absent.

**PRESENT**  
10:57 A.M. Cr. Motley present.

A discussion relative to proposed noise bylaw amendments ensued.

**ABSENT  
11:10 A.M.**

Cr. Charlton absent.

A discussion relative to Bill 21 ensued.

**ABSENT  
11:20 A.M.**

Cr. Kozlinski absent.

**PRESENT  
11:20 A.M.**

Cr. Charlton present.

**PRESENT  
11:29 A.M.**

Cr. Kozlinski present.

**11:30 A.M.  
GO IN  
CAMERA**

16/178. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

**11:34 A.M.  
COME OUT OF  
IN CAMERA**

16/179. Moved by Cr. Murray to come out of in camera. (Car. Un.)

**UTILITIES  
OFFICER  
PERF.  
EVALUATION**

16/180. Moved by Cr. Murray to accept performance evaluation of the Utilities Office and attendant staff recommendations. (Car. Un.)

**APPENDIX "B"**

16/181. Moved by Cr. Motley to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**APPENDIX "D"**

16/182. Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

**COMMITTEE  
REPORTS**

### **COMMITTEE REPORTS**

#### **A.S.B.**

The minutes of the June 9<sup>th</sup>, 2016 Regular Meeting were reviewed.

#### **F.C.S.S.**

The minutes of the June 14<sup>th</sup>, 2016 Regular Meeting were reviewed. Cr. Kozlinski gave a verbal update to the F.C.S.S. report.

#### **Provost Fire Department**

The May 2016 Fire Report was reviewed.

#### **Cadogan Fire Department**

The May and June 2016 Fire Reports were reviewed.

#### **West End Fire Department**

The May 2016 Fire Reports were reviewed.

Hillcrest Lodge

The minutes of the June 13<sup>th</sup>, 2016 Regular Meeting were reviewed. Cr. Motley gave a verbal update to the Hillcrest report. A discussion ensued.

Waste Management Authority

The minutes of the June 1<sup>st</sup>, 2016 Regular Meeting were reviewed.

Library Board

Cr. Kozlinski gave a verbal update to the Library Board report.

Provost & District Health Services Foundation

Cr. Murray gave an update to the Health Foundation report.

ADJOURN  
11:55 A.M.

16/183.

Moved by Cr. Murray to adjourn.

(Car. Un.)

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REEVE

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ADMINISTRATOR