

REGULAR MEETING OF COUNCIL , THURSDAY, JULY 24, 2014

TO ORDER AT
8:59 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, July 24, 2014 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Raina Laye, P.W. Administrative Assistant

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- Administrator's Notes

6. UNFINISHED BUSINESS

- Charitable Donations
 - Hughenden Lions Club

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

DECISION ITEMS

- Approach Consent Refund N.W. 18-39-4-W4M
- Rock Rake/Rock Picker Quotes

DISCUSSION ITEMS

- Gibson Pipe Bridge

11. CORRESPONDENCE

- Letter – Concerned Rate Payer

AGENDA

14/206. Moved by Cr. Tripp to accept the agenda with additions as presented. (Car. Un.)

Appendix "A" – Public Works Report was reviewed.

A discussion relative to the departure of the Provost shop foreman ensued.

A discussion relative to the progress of Stephen Large Contracting ensued.

A series of updates were given on the status of various other maintenance and construction projects.

ABSENT
9:17 A.M.

Wayne MacLean, Raina Laye and Cr. Kozlinski absent.

PRESENT
9:19 A.M.

Cr. Kozlinski present.

JUNE 26, 2014
REGULAR
MEETING
MINUTES

14/207. Moved by Cr. Charlton to accept the minutes of the June 26th, 2014 Regular Meeting. (Car. Un.)

JUNE 26, 2014
PUBLIC
HEARING
MINUTES

14/208. Moved by Cr. Carson to accept the minutes of the June 26th, 2014 Public Hearing. (Car. Un.)

JUNE 26, 2014
M.P.C.
MINUTES

14/209. Moved by Cr. Wolfe to accept the minutes of the June 26th, 2014 M.P.C. Meeting. (Car. Un.)

JULY 10TH, 2014
PUBLIC HEARING
MINUTES

14/210. Moved by Cr. Murray to accept the minutes of the July 10th, 2014 Public Hearing. (Car. Un.)

BANK
RECONCILIATION
STATEMENT

14/211. Moved by Cr. Carson to accept the Bank Reconciliation Statement to March 31, 2014. (Car. Un.)

ASSET &
LIABILITY
REPORT

14/212. Moved by Cr. Tripp to accept the Asset and Liability Report to March 31, 2014. (Car. Un.)

STATEMENT OF
ACCUMULATED
SURPLUS

14/213. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to March 31, 2014. (Car. Un.)

PROJECTS
REPORT

14/214. Moved by Cr. Wolfe to accept the Projects Report to March 31, 2014. (Car. Un.)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT
HEAD REPORTS

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Economic Development Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to June 30th, 2014.

Cr. Tripp posed a question relative to injurious affection compensation relative to fence installation on Township Road 410.

ABSENT
9:41 A.M.

Cr. Motley absent.

PRESENT
9:43 A.M.

Cr. Motley present.

Cr. Tripp posed a question relative to progress on Cadogan utility upgrades. A discussion ensued.

Cr. Murray posed a question relative to Utilities officer certification. A discussion ensued.

A discussion relative to traffic accidents in the M.D. of Provost ensued.

GO IN CAMERA
9:48 A.M.

14/215. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

COME OUT OF
IN CAMERA
10:34 A.M.

14/216. Moved by Cr. Murray to come out of in camera. (Car. Un.)

ACCEPT
PERFORMANCE
EVALUATION
AGRICULTURAL
FIELDMAN

14/217. Moved by Cr. Murray to accept the performance evaluation of the Agricultural Fieldman, with a consensus position that changes be made to the institutional holiday policies during the next round of collection bargaining encompassing an additional week (5 weeks) of vacation to employees with 25 years of service and an additional 2 weeks (6 weeks) to employees with 30 or more years of service. (Car. Un.)

ACCEPT
PERFORMANCE
EVALUATION
ADMINISTRATOR

14/218. Moved by Cr. Murray to accept the performance evaluation of the Administrator with attendant 2.5% increase to salary. (Car. 6 – 1)
Opposed: Cr. Tripp

A discussion regarding additional information relative to Charitable Donation requests ensued.

CADOGAN AG
SOCIETY
CHARITABLE
DONATION

14/219. Moved by Cr. Motley to grant \$15,000.00 to the Cadogan Ag. Society on the condition that the monies are used only for power upgrades to the rodeo grounds as proposed. (Car. 6 – 1)
Opposed: Cr. Tripp

A discussion relative to the Hughenden Lion's Club application ensued.

HUGHENDEN
LION'S CLUB
CHARITABLE
DONATION

14/220. Moved by Cr. Carson to allocate \$8,000.00 to the Hughenden Lion's Club. (Car. 6 – 1)
Opposed: Cr. Tripp

A discussion relative to remuneration claims ensued.

COUNCILLOR
REMUNERATION

14/221. Moved by Cr. Motley to accept the Councillor remuneration claims for May, June and July, 2014. (Car. 6 – 1)
Opposed: Cr. Motley

ABSENT
11:02 A.M.

Tyler Lawrason absent.

PRESENT
11:04 A.M.

Tyler Lawrason and Ken Habermehl, SAEPLA present

A presentation was given by Dr. Habermehl relative to SAEPLA/CAEPLA activity concerning Enbridge and TransCanada pipeline activities.

A discussion ensued between Council and Dr. Habermehl.

Cr. Motley posed a series of questions relative to taxation issues vis a vis payment. A discussion ensued.

The presentation by Dr. Habermehl continued, with an emphasis on his perceived importance of CAEPLA/SAEPLA and the semantic definitions of decommissioning, among other issues.

A further series of questions was posed by Cr. Motley and a discussion ensued.

ABSENT
12:06 P.M.

Dr. Habermehl absent.

RECESS
12:08 P.M.

14/222. Moved by Cr. Murray to recess for dinner. (Car. Un.)

RECONVENE
1:31 P.M.

Reconvened and the regular meeting called back to order by Reeve Murray at 1:31 p.m.

PRESENT

Present: Councillors D. Carson, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason

ABSENT

Absent: Cr. R. N. Charlton

PRESENT
1:32 P.M.

Present: Cr. R. N. Charlton

SHORNCLIFFE
LAKE
TRAILER
TENDERS

1987 Regent 16' X 78' Mobile Home
With 8' X 10' Addition

Donald Coleman \$ 16,550.00 + G.S.T.

Shelter Valley Land and Cattle \$ 7,100.00 + G.S.T.

Rodger & Sheila Seeger \$ 5,000.00 + G.S.T.

ACCEPT TENDER
SHORNCLIFFE
LAKE TRAILER

14/223. Moved by Cr. Motley to accept the tender from Don Coleman for the Shorncliffe Lake mobile home with addition in the amount of \$16,550.00 + G.S.T. (Car. Un.)

ROYAL CANADIAN
LEGION BOOK
AD

14/224. Moved by Cr. Tripp to purchase a half page Support/Remembrance Ad in the Royal Canadian Legion book at a cost of \$895.00. G.S.T. included. (Car. Un.)

A discussion relative to a replacement shop for Shorncliffe Lake ensued.

**STEEL BUILDING
SHORNCLIFFE
LAKE** 14/225. Moved by Cr. Charlton to accept a quote from Pioneer Steel Buildings for a 20'X40'X14' steel building package as quoted at a cost of \$10,638.00 plus tax. (Car. Un.)

**PURCHASE
GIS SYSTEM
PALLISER** 14/226. Moved by Cr. Motley to commence transitioning the M.D.'s GIS system to Palliser Regional Municipal Services as proposed. (Car. Un.)

**PURCHASE
COUNCIL
LAPTOPS
2ND FLOOR
COMPUTERS** 14/227. Moved by Cr. Tripp to accept a quote from Second Floor Computers to purchase seven (7) ACER M6623 laptops at a cost of \$999.00 per unit. (Car. Un.)

**REFUND
APPROACH
FEE** 14/228. Moved by Cr. Wolfe to refund the approach consent fee relative to an approach application onto the N.W. 18-39-4-W4M. (Car. Un.)

**PURCHASE
ROCK RAKE
TRI-AG IMPL.** 14/229. Moved by Cr. Motley to purchase an RR1500 Rock Rake from Tri-Ag Implements at a cost of \$24,500.00. (Car. Un.)

**PURCHASE
ROCK PICKER
TRI-AG IMPL.** 14/230. Moved by Cr. Motley to purchase a Signature 7220 Degelman Rock Picker at a cost of \$28,400.00 from Tri-Ag Implements. (Car. Un.)

A discussion relative to benefits transition ensued.

**ABSENT
2:18 P.M.** Cr. Wolfe absent.

**PRESENT
2:19 P.M.** Cr. Wolfe present.

**BENEFITS
TRANSITION
LANE QUINN
CONSULTANTS** 14/231. Moved by Cr. Tripp to authorize a transition in benefit administration to make Lane Quinn Consultants an agent of record with RWAM on the M.D.'s behalf as an interim measure prior to transitioning to a fully insured plan with a different provider. (Car. Un.)

A discussion relative to a potential pipe bridge over Range Road 95 ensued.

A discussion relative to the July 23rd, 2014 road tour ensued.

A discussion relative to third tier roads ensued, with an emphasis on the performance of a particular contractor in Division 4.

APPENDIX "B" 14/232. Moved by Cr. Kozlinski to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

BYLAW
NO. 2241

14/233. Moved by Cr. Carson that Bylaw No. 2241 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone Block 1, Registered Plan No. 9723589 – S.W. 11-40-3-W4M from Agricultural District (AD) to Country Residential (CR) be given first reading.
(Car. Un.)

APPENDIX "D"

14/234. Moved by Cr. Charlton to accept the accounts as listed on Appendix "D" for information.
(Car. Un.)

COMMITTEE
REPORTS

COMMITTEE REPORTS

A.S.B.
No report.

F.C.S.S.
A discussion relative to F.C.S.S. ensued.

Recreation Boards
No reports.

Shorncliffe Lake Association
The June 13th, 2014 Special Executive Meeting was reviewed. The Administrator supplemented the Shorncliffe Lake Association report.

Capt Ayre Lake Association
The Administrator supplemented the Capt Ayre Lake Association report.

Provost Fire Department
The May 2014 and June 2014 Fire Reports were reviewed.

Cadogan Fire Department
The May, June and July 2014 Fire Reports were reviewed.

Cr. Wolfe supplemented the Provost Fire and Cadogan Fire reports.

West End Fire Department
The May 2014 Fire Reports were reviewed.

Cr. Carson and the Administrator supplemented the West Fire Report. A discussion ensued.

Hillcrest Lodge
The June 9th, 2014 Regular Meeting minutes were reviewed. Cr. Motley gave a verbal update to the Hillcrest report.

Waste Management Authority

The June 19th, 2014 Regular Meeting minutes were reviewed. Cr. Motley gave a verbal update to the Waste Management Report. A discussion ensued.

Library Board

Cr. Carson gave a verbal update to the Library Board report.

Provost & District Health Services Foundation

No report.

Ambulance

No report.

Airport

The Administrator and Cr. Tripp gave a verbal update to the Airport Committee.

Provost Cooperative Seed Cleaning Plant

No report.

Dr. Recruitment

The October 16th, 2013 approved minutes and the June 10th, 2014 unapproved minutes were reviewed.

ADJOURN
3:15 P.M.

14/235.

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR