

REGULAR MEETING OF COUNCIL , THURSDAY, JANUARY 23RD, 2014

TO ORDER AT
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, January 23rd, 2014 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Curtis Hughes, Public Works Director

ABSENT

Absent: Cr. D. L. Motley

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- Administrator's Notes
- Agricultural Fieldman Report

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 1
- Division 2
- Division 4
- Division 7

DECISION ITEMS

- ASB Breaking Disc Purchase
- Pick-up Truck Tenders Received
- Gravel Truck Tenders Received
- Soil Stabilization (Terracem) R.F.P.'s Received

APPENDIX "B"

11. CORRESPONDENCE

- Letter of Support – Alberta Farm Animal Care
- Village of Hughenden Newsletter
- Federation of Canadian Municipalities
- Proposed Gibson Energy ULC – Hardisty Unit Rail Connection Pipeline

AGENDA

14/13. Moved by Cr. Tripp to accept the agenda with additions.
(Car. Un.)

APPENDIX "A" –
PUBLIC WORKS
REPORT

Appendix "A" – Public Works Report was reviewed.

A discussion relative to sanding ensued.

A discussion relative to issues with an International gravel truck ensued.

A discussion relative to gravel truck procurement ensued.

ABSENT
9:13 A.M.

Curtis Hughes absent.

MINUTES

14/14. Moved by Cr. Wolfe to accept the minutes of the January 9th, 2014 Regular Meeting. (Car. Un.)

BANK RECONCILIATION

14/15. Moved by Cr. Carson to accept the Bank Reconciliation Statement to September 30th, 2013. (Car. Un.)

ASSET & LIABILITY REPORT

14/16. Moved by Cr. Tripp to accept the Asset and Liability Report to September 30th, 2013. (Car. Un.)

ACCUMULATED SURPLUS

14/17. Moved by Cr. Kozlinski to accept the Accumulated Surplus Report to September 30th, 2013. (Car. Un.)

PROJECTS REPORT

14/18. Moved by Cr. Charlton to accept the Projects Report to September 30th, 2013. (Car. Un.)

ADMINISTRATOR'S NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD REPORTS

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to November 30th, 2013

Fines Distribution to December 31, 2013

A discussion relative to loss of pressure issues in water systems and proposed upgrades to the Cadogan water system ensued.

A discussion relative to negligence and responsibility for property damage resulting from same ensued.

Councillor remuneration claims were reviewed.

COUNCILLOR REMUNERATION

14/19. Moved by Cr. Carson to accept the October 2013, November 2013, December 2013 and January 2014 remuneration claims as submitted. (Car. Un.)

PRESENT
9:41 A.M.

Curtis Hughes present.

A discussion relative to proposed Tier 3 projects ensued.

A discussion relative to brush mulching ensued.

A discussion relative to contracting and tendering processes relative to proposed Tier 3 projects ensued.

TIER 3
 PROJECT
 LISTS

14/20. Moved by Cr. Carson to approve the Tier 3 projects list as presented. (Car. Un.)

A discussion relative to the proposed seal coating program ensued.

2014
 SEAL COAT
 PROGRAM

14/21. Moved by Cr. Wolfe to approve the proposed 2014 Seal Coat Program as presented. (Car. Un.)

A discussion relative to the calcium and dust control program ensued.

A discussion relative to budgeting and potential addition of the Coal Trail to the calcium chloride program ensued.

2014 CALCIUM
 CHLORIDE
 PROGRAM

14/22. Moved by Cr. Carson to accept the 2014 Calcium Chloride program as presented with the addition of 8 miles on the Coal Trail (Twp. Road 410). (Car. Un.)

DISC PURCHASE
 KELLOUGH
 ENTERPRISES

14/23. Moved by Cr. Charlton to accept a quote from Kellough Enterprises Ltd. in the amount of \$26,235.00 for a 10' Kello-Bilt Series 275 single offset disc. (Car. Un.)

A discussion relative to pick-up purchases ensued.

PICKUP TRUCK
 TENDERS

4 – 2014 4X4 PICKUP TRUCKS (PUBLIC WORKS)

NORRIS FORD

2014 F150 4X4 \$26,877.00 + G.S.T.

TOWER CHRYSLER DODGE JEEP

2014 RAM 1500 4WD \$26,852.23 + G.S.T.

DENNY ANDREWS FORD SALES INC.

2014 FORD F-150 4X4 \$27,277.25 + G.S.T.

EDMONTON MOTORS

2014 CHEVROLET SILVERADO \$27,465.00 + G.S.T.

WAINALTA MOTORS

2014 RAM 1500 4X4 \$28,221.00 + G.S.T.

CAMPBELL MCLENNAN CHRYSLER

2014 RAM 1500 4WD \$28,800.00 + G.S.T.

DENWOOD MOTORS

2014 GMC SIERRA 1500 4WD \$29,504.00 + G.S.T.

DAVIS GMC BUICK LTD.

2014 GMC SIERRA 1500 4WD \$31,197.00 + G.S.T.

ACCEPT
NORRIS FORD
FOUR (4)
PICKUP TRUCKS

14/24. Moved by Cr. Charlton to accept the tender received from Norris Ford for the purchase of four (4) – 2014 4X4 Pick-up Trucks at a cost of \$26,877.00 + G.S.T. per unit. (Car. Un.)

A discussion relative to the tandem gravel truck tender ensued.

TANDEM AXLE
GRAVEL TRUCK
TENDERS

2014 TANDEM AXLE GRAVEL TRUCK

NORTRUK

MACK \$137,225.81 GST. INC.

DIAMOND INTERNATIONAL

INTERNATIONAL TANDEM AXLE DUMP \$169,965.00 GST INC.

DEL EQUIPMENT LTD.

OPTION #1 – BEAU-ROC MODEL
W – PETERBILT TANDEM CHASSIS \$181,450.00 GST INC.

OPTION #2 – BEAU-ROC MODEL
W – KENWORTH TANDEM CHASSIS \$195,149.00 GST INC.

WESTERN STAR TRUCKS

OPTION #1 \$185,091.90 GST INC.
OPTION #2 \$185,372.25 GST INC.
OPTION #3 \$168,094.50 GST INC.

TRUCK SALES CANADA INC.

INTERNATIONAL MODEL 7600 \$222,721.80 GST INC.

ACCEPT WESTERN
STAR TENDER
OPTION #3 – ONE (1)
TANDEM AXLE
GRAVEL TRUCK

14/25. Moved by Cr. Wolfe to accept the tender received from Western Star Trucks for the purchase of one (1) Tandem Axle Gravel Truck – Option #3 for a total cost of \$168,094.50 GST included. (Car. Un.)

A discussion relative to the soil stabilization R.F.P. ensued.

TERRACEM
BASE
STABILIZATION
R.F.P.'S RECEIVED

TERRACEM BASE STABILIZATION R.F.P. RECEIVED

West Can Seal Coatings

\$781,056.00 plus G.S.T.

Carmacks

\$834,690.00 plus G.S.T. + \$30,000.00 Mobilization

Morsky Construction

\$395,244.62 plus G.S.T. + \$29,142.31 Mobilization

Integrated Minerals Technology

N/A

ACCEPT MORSKY
CONSTRUCTION
TERRACEM BASE

14/26. Moved by Cr. Tripp to accept the bid from Morsky Construction as presented and declare them the sole qualified proponent. (Car. Un.)

ABSENT
10:41 A.M.

Curtis Hughes absent.

A discussion relative to the mechanic's pit at the Provost shop ensued.

10:42 A.M.
GO IN CAMERA

14/27. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

11:11 A.M.
COME OUT OF
IN CAMERA

14/28. Moved by Cr. Murray to come out of in camera. (Car. Un.)

APPENDIX "B"

14/29. Moved by Cr. Kozlinski to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

A discussion relative to Appendix "D" ensued.

A discussion relative to policy review ensued.

APPENDIX "D"

14/30. Moved by Cr. Wolfe to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE
REPORTS

COMMITTEE REPORTS

A.S.B.

No report.

F.C.S.S.

The minutes of the December 10th, 2013 Regular Meeting were reviewed. Cr. Tripp and Cr. Charlton gave a verbal supplement to the F.C.S.S. report.

Recreation

The Administrator and Cr. Tripp gave a verbal supplement to the recreation reports. A discussion ensued.

Shorncliffe Lake Association

No report.

Capt Ayre Lake Association

The minutes of the October 30th, 2013 Regular Meeting were reviewed.

Provost Fire Department

The December 2013 Fire Report was reviewed. Cr. Wolfe gave a verbal supplement to the East Fire Report.

Cadogan Fire Department

The December 2013 and January 2014 Fire Reports were reviewed.

West End Fire Department

The December 2013 Fire Reports were reviewed. The Administrator, Cr. Carson and Cr. Tripp gave a verbal supplement to the West Fire report.

Economic Development

No report.

Hillcrest Lodge

Cr. Charlton and the Administrator gave a verbal update to the Hillcrest report. A discussion ensued.

Waste Management Authority

The minutes of the December 9, 2013 Regular Meeting were reviewed.

Library Board

No report.

Provost & District Health Services Foundation

The minutes of the November 28th, 2013 Organizational Meeting, November 28th, 2013 Regular Meeting and November 28th, 2013 Medical Centre Meeting were reviewed. Cr. Murray gave a verbal update to the Health Foundation report.

Ambulance

The Administrator gave a verbal update on the Ambulance Society.

Airport

The Administrator gave a verbal update on the Airport Committee.

Provost Cooperative Seed Cleaning Plant

No report.

Dr. Recruitment

Cr. Murray gave a verbal update on the Doctor Recruitment report. A discussion ensued.

ADJOURN
11:37 A.M.

14/31.

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR