

REGULAR MEETING OF COUNCIL , THURSDAY, FEBRUARY 13TH, 2014

TO ORDER AT
9:01 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, February 13th, 2014 and was called to order by Reeve Murray at 9:01 a.m.

PRESENT

PRESENT

Present: Councillors R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray and B. Wolfe.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Curtis Hughes, Public Works Director
Irvin Bethge, Assistant Public Works Director

ABSENT

Absent: Cr. D. Carson, Cr. B. R. Tripp

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

DISCUSSION ITEM

- Ambulance Compensation Approval
- Road Condition – Request for Compensation
- Development Officer Truck Tenders

10. CORRESPONDENCE

- Village of Hughenden Newsletter
- TransCanada/ATCO Asset Exchange Update
- RoaData January 2014 Inspections

AGENDA

14/32. Moved by Cr. Wolfe to accept the agenda with additions as presented. (Car. Un.)

APPENDIX "A"
PUBLIC WORKS
REPORT

Appendix "A" – Public Works Report – was reviewed.

A discussion relative to snowploughing reports ensued.

Cr. Wolfe posed a question relative to a culvert installation in Cadogan.

A discussion relative to a vehicle damage complaint on Township road 404 ensued.

Wayne MacLean gave an elucidation of transitional progress. A discussion ensued.

ABSENT
9:30 A.M.

Wayne MacLean, Curtis Hughes and Irvin Bethge absent.

14/33. Moved by Cr. Kozlinski to accept the minutes of the

**MINUTES
REGULAR
MEETING**

January 23rd, 2014 Regular Meeting.

(Car. Un.)

**ADMINISTRATOR'S
NOTES**

The Administrator's Notes were reviewed.

A discussion relative to a proposed A.A.M.D. & C. visit ensued.

A discussion relative to ambulance dispatch protocols ensued.

**GO IN CAMERA
9:40 A.M.**

14/34. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

**OUT OF
IN CAMERA
10:01 A.M.**

14/35. Moved by Cr. Murray to come out of in camera. (Car. Un.)

**ABSENT
10:02 A.M.**

Cr. Wolfe absent.

**ABSENT
10:02 A.M.**

Cr. Motley and Cr. Charlton absent.

**PRESENT
10:04 A.M.**

Cr. Wolfe, Cr. Motley and Cr. Charlton present.

A discussion relative to an east fire capital invoice ensued.

**REJECT INVOICE
TOWN OF PROVOST
FIRE HALL**

14/36. Moved by Cr. Motley to reject payment of an invoice from the Town of Provost in the amount of \$36,353.48 for unapproved cost-shared capital expenses relative to fire hall building additions. (Car. Un.)

A discussion relative to the West Fire Council budget ensued.

**APPROVE
2014 WEST
FIRE BUDGET**

14/37. Moved by Cr. Motley to ratify the 2014 West Fire budget as approved by the West Fire Council. (Car. Un.)

A discussion relative to minimum interest charges ensued.

**SET
INTEREST
RATES**

14/38. Moved by Cr. Wolfe to set interest rates on accounts receivable at 1.5% per month after 60 days with a minimum interest charge of \$2.50 to cover administration costs with \$25.00 to be charged on all N.S.F. cheques. (Car. Un.)

A discussion relative to Tier III specs ensued.

**APPROVE
TIER III
ROAD PROJECT
SPECIFICATIONS**

14/39. Moved by Cr. Wolfe to approve the Tier III Road Project specifications as presented. (Car. Un.)

A discussion relative to the 2014 Business Plan ensued.

Cr. Motley absent.

ABSENT
10:48 A.M.

Cr. Motley present.

PRESENT
10:49 A.M.

14/40. Moved by Cr. Kozlinski to accept the 2014 Business Plan as presented. (Car. Un.)

APPROVE
2014 BUSINESS
PLAN

A discussion on existing shortfalls with respect to monies owed the Provost and District Ambulance Society by A.H.S. ensued.

14/41. Moved by Cr. Kozlinski to approve the Settlement and Final Release Agreement with Alberta Health Services as presented. (Car. Un.)

A.H.S.
AGREEMENT

A discussion relative to a request for compensation relative to vehicular damage sustained on Township Road 404.

14/42. Moved by Cr. Motley to reject a request for compensation concerning damages incurred to a vehicle on Township Road 404 on February 5th, 2014. (Car. Un.)

REJECT
REQUEST FOR
VEHICLE DAMAGE
COMPENSATION

2014 4X4 PICKUP TRUCK – DEVELOPMENT OFFICER

DEVELOPMENT
OFFICER
TRUCK
TENDERS

NORRIS FORD
2014 F150 4X4 \$29,014.00 + G.S.T.

KOCH FORD LINCOLN
2014 FORD F-150 4X4 SUPERCREW CAB \$29,999.00 + G.S.T.

EDMONTON MOTORS
2014 CHEV SILVERADO 1500 4WD CREW CAB
\$32,732.00 + G.S.T.

DENWOOD MOTORS
2014 CHEV SILVERADO 1500 4WD CREW CAB
\$33,068.25 + G.S.T.

DENWOOD MOTORS
2014 CHEV SILVERADO 1500 4WD CREW CAB
\$37,068.25 + G.S.T.

ACCEPT
NORRIS FORD
TENDER

14/43. Moved by Cr. Kozlinski to accept the tender received from Norris Ford in the amount of \$29,014.00 + G.S.T. for a 2014 F150 4X4. (Car. Un.)

A discussion relative to meal remuneration as regards the policy review

process ensued.

A consensus was reached to reconsider the matter at a subsequent meeting, with the intent to eliminate day rates for meals.

A discussion relative to the remainder of the policy review process ensued.

APPENDIX "B"

14/44. Moved by Cr. Motley to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

14/45. Moved by Cr. Murray to adjourn. (Car. Un.)

ADJOURN
12:05 P.M.

REEVE

ADMINISTRATOR