

**REGULAR MEETING OF COUNCIL, THURSDAY, DECEMBER 8<sup>TH</sup>, 2016**

TO ORDER AT

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, 2016 and was called to order by Reeve Murray at 8:52 a.m.

**PRESENT**

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Irvin Bethge, Special Projects Coordinator  
Raina Laye, P.W. Administrative Assistant  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS**

- Public Works Report
- Back Road Rehabilitation to Date
- Grader Activity Report
- November 28<sup>th</sup>, 2016 to December 27<sup>th</sup>, 2016

**4. ADMINISTRATION**

- Administrator's Notes

**7. NEW BUSINESS**

**DECISION ITEMS**

- Tax Roll Elimination
- Used Equipment Tenders Received

**DISCUSSION ITEMS**

- Bill 21
- Continuing The Conversation
- F.C.S.S. Conference Report

**APPENDIX "B"**

**10. CORRESPONDENCE**

- A.A.M.D. & C. District 5 Organizational and Regular Meeting
- Roadata Inspections
- Roadata Fees
- Provost R.C.M.P. Stats
- Provost R.C.M.P. Comparison – Jan to Oct 2016
- Provost R.C.M.P. Comparison – Jan to Nov 2016

AGENDA

16/381. Moved by Cr. Tripp to accept the agenda with additions.

(Car. Un.)

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

Cr. Motley asked a question relative to road bans. A discussion ensued.

Cr. Carson asked a question relative to a back road in Division 7. A discussion ensued.

ABSENT  
9:09 A.M.

Irvin Bethge, Raina Laye, Len Fossen and Marty Biro absent.

MINUTES  
REGULAR  
MEETING

16/382. Moved by Cr. Charlton to accept the minutes of the of November 24<sup>th</sup>, 2016 Regular Meeting. (Car. Un.)

CANCEL  
DECEMBER 22, 2016  
MEETING

16/383. Moved by Cr. Motley to cancel the December 22<sup>nd</sup>, 2016 Regular Meeting of Council. (Car. Un.)

DECEMBER 24, 2016  
DAY OF REST

16/384. Moved by Cr. Carson to grant December 24<sup>th</sup>, 2016 as a full day of rest. (Car. Un.)

SHORNCLIFFE  
LAKE  
MINI-GOLF  
COURSE

16/385. Moved by Cr. Motley to approve the construction and placement of a mini-golf course at Shorncliffe Lake, as presented, while accepting the remainder of the attendant business plan attendant to same in principle. (Car. Un.)

APPROVE  
OPEN CUT  
X-CALIBUR

16/386. Moved by Cr. Tripp to approve an open cut as requested by X-Calibur Land Services on behalf of Enbridge Pipelines, on R.R. 91 adjacent to N.E. 11-42-9-W4M as presented. (Car. Un.)

HUGHENDEN  
SAFE GRAD  
2017

16/387. Moved by Cr. Kozlinski to accept a request by the Hughenden Safe Grad Committee to utilize the Shorncliffe 4-H facility for the 2017 HPS grad, conditional upon receipt of a \$1,000.00 damage deposit and fulfillment of all existing statutory and policy requirements. (Car. Un.)

ABSENT  
9:38 A.M.

Cr. Wolfe absent.

A discussion relative to property tax collection and delinquent roll numbers ensued.

PRESENT  
9:42 A.M.

Cr. Wolfe present.

UNCOLLECTABLE  
TAXES

Roll Number	Current	One Yr	Two Yrs	Three Yrs	Four Yrs	>Five Yrs	Balance Due	
500073			0.27				0.27	MD has title
6000024	2,416.07	2,073.89	1,780.15			10,788.83	17,058.94	Levy 2004 \$2,920.82; Penalty \$14,138.12
6001140	36.86	31.64	27.16			164.59	260.25	Penalty only
6007640	27.56	23.65	20.31			123.05	194.57	Levy 2010 \$77.05; Penalty \$117.52
6009092	11,999.50	10,300.00	27,906.89	34,517.40			84,723.79	Levy 2013 \$31,017.77, 2014 \$20,192.29; Penalty \$33,513.73
6009880	278.91	239.40	205.49	0.00	824.54	420.89	1,969.23	Levy 2011 \$289.32, 2012 \$651.81; Penalty \$1,028.10
90060064	64.44	55.31	47.48			287.74	454.97	Levy 2010 \$180.18; Penalty \$274.79
90120011	1,123.78	2,685.71	2,186.27	1,938.82			7,934.58	Levy 2013 \$1,762.56 2014 \$1,696.70, 2015 \$1,822.79; Penalty \$2,652.53
90930026	2,730.54	2,960.49	5,728.22	395.90			11,815.15	*as per G. Litke's letter, leaves 2016 levy \$5,421.10 (Rifle Shot), 2015 levy \$3,250.00 (Harvest) \$928.57 (Rifle Shot)
90960016	4.47	3.83	3.29	19.92			31.51	Penalty only
90970019	6.94	5.96	5.12	30.98			49.00	Penalty only
	18,689.07	18,379.88	37,910.65	36,903.02	824.54	11,785.10	124,492.26	

REMOVE ROLL  
NUMBERS

16/388. Moved by Cr. Tripp to remove the presented roll numbers from the M.D.'s tax roll as uncollectable. (Car. Un.)

Used Equipment Tenders Received

**Unit #51-156; 2006 Ford F 150**

USED  
EQUIPMENT  
TENDERS  
RECEIVED

Lazy HE Ranch	\$2850.00 plus GST
Calvin Sayer	\$2500.00 plus GST
Robert Paulgaard	\$1127.00 plus GST
Darren Kvigstad	\$425.52
Ben Meier	\$125.00

**Unit #51-355; 2009 Chev. Tahoe**

Norm Benoit	\$1025.00 plus GST
Ben Meier	\$275.00

**Unit #46-001; 1976 6-yard Scraper**

Hope Ranch Ltd.	\$2500.00
Rob Tripp	\$1800.00 plus GST
Fred Klein	\$1575.00
Rob Tripp	\$1450.00 plus GST
Garry Johnson	\$800.00 plus GST
Darren Kvigstad	\$352.52
Ben Meier	\$270.00

**Unit #46-021; 2004 Broadcast Seeder**

Hope Ranch Ltd.	\$250.00
Ben Meier	\$125.00

16/389. Moved by Cr. Carson to accept the following bids on the used equipment disposal:

ACCEPT  
USED  
EQUIPMENT  
BIDS

Unit #51-156	Lazy HE Ranch	- \$2,850.00 plus G.S.T.
Unit #51-355	Norm Benoit	- \$1,025.00 plus G.S.T.
Unit #46-001	Hope Ranch Ltd.	- \$2,500.00
Unit #46-021	Hope Ranch Ltd.	- \$ 250.00

(Car. Un.)

ABSENT  
9:47 A.M.

Tyler Lawrason absent.

PRESENT  
9:49 A.M.

Tyler Lawrason present.

A discussion relative to an engineered drainage survey at Shorncliffe Lake ensued.

A discussion relative to recent statutory changes in Bill 21 ensued.

ABSENT  
10:06 A.M.

Cr. Wolfe absent.

PRESENT  
10:10 A.M.

Cr. Wolfe present.

ABSENT  
10:11 A.M.

Cr. Motley absent.

GO IN  
CAMERA  
10:11 A.M.

16/390. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

COME OUT OF  
IN CAMERA  
11:26 A.M.

16/391. Moved by Cr. Murray to come out of in camera. (Car. Un.)

APPENDIX "B"

16/392. Moved by Cr. Wolfe to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

A discussion relative to the recent F.C.S.S. conference ensued.

ADJOURN  
11:31 A.M.

16/393. Moved by Cr. Murray to adjourn. (Car. Un.)

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REEVE

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ADMINISTRATOR