

REGULAR MEETING OF COUNCIL , THURSDAY, AUGUST 27TH, 2015

**TO ORDER AT
8:57 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 27th, 2015 and was called to order by Reeve Murray at 8:57 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Raina Laye, P.W. Administrative Assistant
Irvin Bethge, Special Projects Coordinator

**AGENDA
ADDITIONS/
DELETIONS**

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
- Mill Razor Demonstration Pictures

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator's Notes
 - Safety Officer Report

5. DELEGATIONS

- ~~10:30 a.m. Mark Stenroos – iHunter~~

6. UNFINISHED BUSINESS

- Bodo Lot Usage

7. NEW BUSINESS

COUNCIL REMUNERATION

- Division 1
- Division 4
- Division 5
- Division 6

DECISION ITEMS

- Grazing Lease Reassignment
- Capt Ayre Lake Washroom Renovation

APPENDIX "B"

10. COMMITTEE REPORTS

- 11) Provost & District Health Services Foundation
 - June 25th, 2015 Meeting Minutes

11. CORRESPONDENCE

- Email from Mark Stenroos – iHunter
- Letter to the Editor – Amisk Transfer Station
- AltaLink – Need for the Hughenden 213S Substation Upgrade
- Town of Provost – Doctor Payment and Medical Centre

- AGENDA** 15/274. Moved by Cr. Kozlinski to accept the agenda with additions. (Car. Un.)
- APPENDIX "A"** Appendix "A" – Public Works Report was reviewed.
- A discussion relative to Tier 1 project ensued.
- A discussion relative to a demonstration of a Mill razor unit ensued, with a number of questions being posed by Council and answered by Director Wayne MacLean.
- A discussion relative to equipment demonstrations ensued.
- A discussion relative to lead hand appointments and changes ensued.
- A discussion relative to corrective management techniques ensued.
- Cr. Motley posed a question relative to capital purchases.
- A discussion relative to grader purchase and disposal ensued.
- A discussion relative to track hoe replacement and operation ensued.
- A discussion resumed relative to capital purchases requirements.
- Cr. Wolfe posed a concern relative to the approach on Township Road 400 and Range Road 40 concerning a remediation issue on an approach.
- Cr. Wolfe posed a concern relative to grass and gravel on Twp. Rd. 392.
- Cr. Wolfe posed a concern relative to gravel on new construction on Township Road 372. A discussion ensued.
- A discussion ensued relative to gravel trailers and gravel hauling.
- A discussion relative to back trail maintenance and harvest access ensued.
- A discussion relative to a demonstration of a quad track tractor ensued.
- ABSENT**
9:40 A.M. Wayne MacLean, Irvin Bethge and Raina Laye absent.

MINUTES REGULAR MEETING	15/275. Moved by Cr. Tripp to accept the minutes of the August 13 th , 2015 Regular Meeting with correction. (Car. Un.)
MINUTES PUBLIC HEARING	15/276. Moved by Cr. Charlton to accept the minutes of the August 13 th , 2015 Public Hearing. (Car. Un.)
BANK RECONCILIATION STATEMENT	15/277. Moved by Cr. Carson to accept the Bank Reconciliation Statement to July 31 st , 2015. (Car. Un.)
PROJECTS REPORT	15/278. Moved by Cr. Charlton to accept the Projects Report to June 30 th , 2015. (Car. Un.)
ADMINISTRATOR'S NOTES	The Administrator's Notes were reviewed. A discussion relative to the provincial drought disaster declaration ensued. A discussion relative to a draft agreement concerning usage of vacant lots in the Hamlet of Bodo ensued.
USAGE OFLOTS AGREEMENT BODO	15/279. Moved by Cr. Wolfe to ratify the draft agreement concerning usage of Lots 12 and 13, Block 1, Plan No. 5201E.O. in the Hamlet of Bodo as presented. (Car. Un.) A discussion relative to a complaint concerning the Amisk waste transfer site ensued.
COUNCILLOR REMUNERATION	15/280. Moved by Cr. Charlton to accept the Councillor Remuneration claims for June, July and August 2015. (Car. Un.)
ABSENT 19:19 A.M.	Tyler Lawrason absent.
PRESENT 10:20 A.M.	Tyler Lawrason present.
APPROVE HILLCREST LODGE INVOICES	15/281. Moved by Cr. Charlton to approve invoices relative to capital improvements at Hillcrest Lodge in the amount of \$22,879.42 plus G.S.T. as presented. (Car. Un.)
DENY REQUEST FOR BRUSHING	15/282. Moved by Cr. Carson to deny a request to brush and/or develop an inaccessible right-of-way on Township Road 410 adjacent to N.E. 34-40-6-W4M as presented. (Car. 6 – 1) Opposed: Cr. Motley

A discussion relative to the Cadogan Ag Society ensued.

- CADOGAN
AG SOCIETY
GRANT MONIES** 15/283. Moved by Cr. Murray to request that the Cadogan Ag Society pay all conditional grant monies allocated in 2014 which were not utilized for their intended purpose by September 30th, 2015. (Car. Un.)
- A discussion relative to proposed power upgrades at the Shorncliffe Lake Rodeo Grounds ensued.
- CZAR LAKE
BULLARAMA** 15/284. Moved by Cr. Motley to give \$3,600.00 to the Czar Lake Bullarama Committee to affect electrical upgrades at the Shorncliffe Lake Rodeo Grounds and 4-H Building. (Car. 5 – 2)
Opposed: Cr. Tripp
Cr. Wolfe
- ELECTRICAL
UPGRADES
CZAR LAKE
BULLARAMA** 15/285. Moved by Cr. Kozlinski to grant permission to the Czar Lake Bullarama Committee to proceed with electrical upgrades as proposed. (Car. Un.)
- ABSENT
10:53 A.M.** Cr. Kozlinski absent.
- PRESENT
10:20 A.M.** Cr. Kozlinski present.
- N.E. 4-41-2-W4M
LEASE
ASSIGNMENT** 15/286. Moved by Cr. Wolfe to assign, upon expiration of the current terms of cancellation, the lease rights to the grazing lease on N.E. 4-41-2-W4M as per the remaining legitimate bid as duly submitted and considered at the April 9th, 2015 Regular Meeting of Council. (Car. Un.)
- A discussion relative to renovations at the Capt Ayre Lake shower house ensued.
- ABSENT
11:07 A.M.** Cr. Motley absent.
- PRESENT
11:02 A.M.** Cr. Motley present.
- BRIDGES
CONTRACTING
CAPT AYRE LAKE** 15/287. Moved by Cr. Wolfe to accept a quote from Bridges Contracting in the amount of \$25,000.00 for renovation work at the Capt Ayre Lake hall shower and washroom facilities, provided the project cost is shared on an equal basis by the Capt Ayre Lake Association. (Car. Un.)
- GO IN CAMERA
11:12 A.M.** 15/288. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)
- COME OUT OF
IN CAMERA
11:39 A.M.** 15/289. Moved by Cr. Murray to come out of in camera. (Car. Un.)
- PERF. EVAL.
AG. FIELDMAN** 15/290. Moved by Cr. Murray to accept the performance evaluation and staff recommendations for the Agricultural Fieldman. (Car. Un.)

**PERF. EVAL.
ACCT.
COORDINATOR** 15/291. Moved by Cr. Murray to accept the performance evaluation and staff recommendations for the Accounts Coordinator. (Car. Un.)

A discussion relative to a reclamation proposal at the former Adams Pit ensued.

**ADAMS PIT
RECLAMATION** A consensus was reached to proceed with the development of a reclamation agreement with the current landowner of the Adams gravel pit.

**ADJOURN
12:08 P.M.** 15/292. Moved by Cr. Murray to recess for dinner. (Car. Un.)

**RECONVENE
12:57 P.M.** Reconvened and called the regular meeting back to order by Reeve Murray at 12:57 p.m.

PRESENT Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT** Also Present: Administrator Tyler Lawrason

A presentation on the new Palliser GIS webmap was undertaken by the Administrator.

A series of questions were posed by Council and answered by the Administrator concerning the new system.

**ABSENT
1:54 P.M.** Cr. Motley absent.

**PRESENT
1:56 P.M.** Cr. Motley present.

APPENDIX "B" 15/293. Moved by Cr. Wolfe to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

APPENDIX "D" 15/294. Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

**COMMITTEEE
REPORTS** COMMITTEE REPORTS

Provost & District Regional Recreation Board

Cr. Tripp gave a verbal update to the East Rec Report. A discussion ensued.

Shorncliffe Lake Association

Cr. Carson gave a verbal supplement to the Shorncliffe Lake Association Report. A discussion ensued.

Capt Ayre Lake Association

The Administrator gave an update relative to Capt Ayre Lake.

Provost Fire Department

The July 2015 Fire Report was reviewed.

Cadogan Fire Department

The June and July 2015 2015 Fire Reports were reviewed. Cr. Wolfe gave a verbal update to the East fire report.

West End Fire Departments

The July 2015 Fire Reports were reviewed.
The Administrator gave a verbal update to the West Fire Report.

Waste Management Authority

Cr. Motley and Cr. Carson gave a verbal update to the Waste Management Report.

Airport

The Administrator gave a verbal update to the Airport report.

Doctor Recruitment

Cr. Murray gave an update to the Doctor Recruitment report.

ADJOURN
2:24 P.M.

15/295.

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR