

REGULAR MEETING OF COUNCIL , THURSDAY, AUGUST 25TH, 2016

**TO ORDER AT
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 25th, 2016 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Irvin Bethge, Special Projects Coordinator

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
- Sieve Tests
 - August 18
 - August 22
- Grader Activity Reports
 - August 15th, 2016 to August 21st, 2016

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator's Notes

5. DELEGATIONS

- 10:30 a.m. – Andy Guilbault

7. NEW BUSINESS

COUNCIL REMUNERATION

- Division 5
- Division 6
- Division 7

DECISION ITEMS

- 1-Ton Truck Tenders Received

11. CORRESPONDENCE

- Town of Provost Newsletter
- Alberta Agriculture and Forestry – Rat and Rabies Control Agreement
- TransCanada – Community Link

12. MUNICIPAL PLANNING COMMISSION

- Subdivision #55/333 – N.W. 33-42-9-W4M

AGENDA

16/231. Moved by Cr. Wolfe to accept the agenda with additions as presented. (Car. Un.)

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

Cr. Motley posed a question relative to gravelling in Division 6. A discussion ensued.

Cr. Kozlinski posed a question relative to chipsealing. A discussion ensued.

**ABSENT
9:08 A.M.**

Cr. Motley absent.

**PRESENT
9:12 A.M.**

Cr. Motley present.

A discussion relative to feedback from ratepayers on Tier 1 construction ensued.

Cr. Motley posed a concern relative to silage hauling in Division 6. A discussion ensued.

Cr. Kozlinski posed a concern relative to a hole in a road near a bridge in Division 1.

Cr. Carson posed a concern relative to residential dust control repair in Division 7.

Cr. Motley posed a question relative to gravelling in Division 6.

**ABSENT
9:32 A.M.**

Irvin Bethge absent.

**MINUTES
REGULAR**

16/232. Moved by Cr. Charlton to accept the minutes of the August 11th, 2016 Regular Meeting. (Car. Un.)

**MINUTES
PUBLIC
HEARING**

16/233. Moved by Cr. Wolfe to accept the minutes of the August 11th, 2016 Public Hearing. (Car. Un.)

**MINUTES
M.P.C.**

16/234. Moved by Cr. Kozlinski to accept the minutes of the August 11th, 2016 M.P.C. Meeting. (Car. Un.)

**BANK
RECONCILIATION**

16/235. Moved by Cr. Tripp to accept the Bank Reconciliation Statement to July 31st, 2016. (Car. Un.)

**STATEMENT
OF ACCUMULATED
SURPLUS**

16/236. Moved by Cr. Carson to accept the Statement of Accumulated Surplus to June 30th, 2016. (Car. Un.)

**ASSET &
LIABILITY REPORT**

16/237. Moved by Cr. Kozlinski to accept the Asset and Liability Report to June 30th, 2016. (Car. Un.)

**PROJECTS
REPORT**

16/238. Moved by Cr. Tripp to accept the Projects Report to June 30th, 2016. (Car. Un.)

**ADMINISTRATOR'S
REPORT**

The Administrator's Notes were reviewed.

**ABSENT
9:47 A.M.**

Tyler Lawrason and Cr. Wolfe absent.

**PRESENT
9:48 A.M.**

Cr. Wolfe, Tyler Lawrason, Andre Guilbault and Michelle Formanek present.

A presentation was given to Council by Assessor Andre Guilbault relative to an error made by IMAC. A discussion ensued.

**ABSENT
10:11 A.M.**

Andre Guilbault and Michelle Formanek absent.

**IMAC
ASSESSMENT**

16/239. Moved by Cr. Motley to immediately prohibit all future assessment activities by IMAC Assessment in and on behalf of the M.D. of Provost No. 52. (Car. Un.)

**DEPARTMENT
HEAD
REPORTS**

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to July 30th, 2016.

A discussion relative to the A.S.B./Rat Control negotiations ensued.

A discussion relative to water treatment plants ensued.

**COUNCILLOR
REMUNERATION
CLAIMS**

16/240. Moved by Cr. Carson to accept the Councillor remuneration claims for June, July and August 2016 as presented. (Car. Un.)

**RESCHEDULE
SEPTEMBER
MEETINGS**

16/241. Moved by Cr. Tripp to reschedule the Regular Meetings in September to September 15th, 2016 and September 29th, 2016. (Car. Un.)

A discussion ensued relative to requests received regarding Shorncliffe Lake.

16/242. Moved by Cr. Carson to deny requests to service cabin lots at Shorncliffe Lake with natural gas, and prohibit the drilling of individual water wells on serviced cabin lots. (Car. Un.)

A discussion relative to approach fee waivers ensued.

GRANT
WAIVER OF
APPROACH FEE

16/243. Moved by Cr. Wolfe to grant the waiver of the approach consent fee on the S.E. 30-40-4-W4M as presented and requested. (Car. Un.)

ABSENT
11:13 A.M.

Cr. Tripp absent.

PRESENT
11:14 A.M.

Cr. Tripp present.

FORGIVE G.S.T.
ON HILLCREST
CAPITAL
EXPENDITURES

16/244. Moved by Cr. Murray to forgive the G.S.T. payment on approved capital allocations to the Provost and District Senior Citizens Home Foundation in the amount of \$47,597.52, contingent upon its allocation toward capital and not operational expenditures. (Car. Un.)

TENDER
1-TON
PICK-UP
TRUCK

1-TON 4 X 4 PICK-UP TRUCK TENDERS

DENWOOD MOTORS

2016 Chevrolet Silverado 3500HD 4WD Reg. Cab 133" Work Truck
\$34,806.00 + \$1,740.30 G.S.T. F.O.B.

M.D. Provost

ACCEPT
TENDER
DENWOOD
MOTORS

16/245. Moved by Cr. Wolfe to accept the tender received from Denwood Motors for a 2016 Chevrolet Silverado 3500HD 4WD Reg. Cab. 133" Work Truck for \$34,806.00 + \$1,740.30 G.S.T. (Car. Un.)

APPENDIX "B"

16/246. Moved by Cr. Wolfe to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

APPENDIX "D"

16/247. Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE
REPORTS

COMMITTEE REPORTS

Shorncliffe Lake Association

Cr. Carson gave a verbal update to the Shorncliffe Lake report. A discussion ensued.

Capt Ayre Lake Association

The Administrator gave a verbal update to the Capt Ayre Lake report. A discussion ensued.

Provost Fire Department

The July 2016 Fire Report was reviewed.

Cadogan Fire Department

The August 2016 Fire Report was reviewed. Cr. Wolfe gave a verbal update to the East Fire report. A discussion ensued.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal update to the Seed Cleaning Plant report. A discussion ensued.

Dr.'s House Committee

A synopsis of the committee meeting held on July 22nd, 2016 for the jointly owned Doctor's house was reviewed.

ADJOURN
11:53 A.M.

16/248.

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR