

REGULAR MEETING OF COUNCIL , THURSDAY, AUGUST 14TH, 2014

**TO ORDER AT
8:59 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 14th, 2014 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Raina Laye, P.W. Administrative Assistant

ABSENT

Absent: Councillor D.L. Motley

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report – August 15th, 2014

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

DECISION ITEMS

- Irvin Bethge Reclassification
- Director of Public Works Performance Evaluation
- Gibson's Pipe Bridge
- Provost Handi-Van Funding Request
- Range Road 70 Open Cut Request

Appendix "B" - Note

10. CORRESPONDENCE

- Village of Hughenden Newsletter
- Roadata July Inspections
- AAMD&C District 5 Meeting

AGENDA

14/236. Moved by Cr. Charlton to accept the agenda with additions. (Car. Un.)

Appendix "A" – Public Works Reports August 5, 2014 and August 15, 2014 were reviewed.

A discussion relative to contractor progress ensued.

A discussion relative to Stephen Large Contracting ensued.

**PRESENT
9:08 A.M.**

Cr. Motley present.

A discussion relative to cat work and staff training ensued.

A discussion relative to A.C.P. and Fibermat preparation ensued.

A discussion relative to sealcoating ensued.

A discussion relative to power line safety training ensued.

A discussion relative to seasonal employee and permanent employee transition ensued.

A discussion relative to soft spot mitigation ensued.

ABSENT
9:24 A.M.

Tyler Lawrason absent.

PRESENT
9:26 A.M.

Tyler Lawrason present.

A discussion relative to the John Deere 850 rental cat ensued.

Cr. Kozlinski inquired about a brushing project in Division 1.
A discussion ensued.

ABSENT
9:35 A.M.

Wayne MacLean and Raina Laye absent.

MINUTES
REGULAR
MEETING

14/237. Moved by Cr. Carson to accept the minutes of the July 24th, 2014 Regular Meeting. (Car. Un.)

MINUTES
MPC

14/238. Moved by Cr. Wolfe to accept the minutes of the July 24th, 2014 M.P.C. Meeting. (Car. Un.)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

PRESENT
9:45 A.M.

Dana Laye, Wayne MacLean and Raina Laye present.

ABSENT
9:47 A.M.

Dana Laye, Wayne MacLean and Raina Laye absent.

ABSENT
9:48 A.M.

Cr. Wolfe absent.

A discussion relative to the re-classification of the Assistant Director of Public Works ensued.

PRESENT
9:50 A.M.

Cr. Wolfe present.

RECLASSIFICATION
AND JOB
DESCRIPTION
ASST. PW DIRECTOR

14/239. Moved by Cr. Carson to accept the reclassification and new job description as presented of the Assistant Director of Public Works. (Car. Un.)

**CAMPSITE
STRUCTURES
TENDERS**

Campsite Structures – Tenders Received

Neil Scammell

Hayter Campsite Tender - \$100.00
Will remove all wooden structure less cement.
Will remove cement for \$1,500.00 if M.D. is interested. (Optional)

Czar Campsite Tender - \$100.00
Will remove all wooden structures less cement
Will remove cement for \$1,500.00 if M.D. is interested. (Optional)

Will complete by September 30th, 2014

**ACCEPT
TENDER**

14/240. Moved by Cr. Tripp to accept the tender from Neil Scammell for the campsite structures as submitted, minus the cement.
(Car. 5 – 2)
Opposed: Cr. Carson
Cr. Motley

**RECESS
10:00 A.M.**

14/241. Moved by Cr. Murray to recess for public hearing.
(Car. Un.)

**RECONVENE
10:07 A.M.**

Reconvened and called the regular meeting back to order by Reeve Murray at 10:07 a.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason

A discussion relative to assumption of maintenance of Secondary Highway #608 ensued.

**SECONDARY
HIGHWAY #608**

14/242. Moved by Cr. Carson to accept the draft agreement as presented by Alberta Transportation concerning assumption of maintenance of Secondary Highway #608.
(Car. Un.)

**GO IN CAMERA
10:08 A.M.**

14/243. Moved by Cr. Murray to go in camera to discuss personnel issues.
(Car. Un.)

**COME OUT OF
IN CAMERA
10:31 A.M.**

14/244. Moved by Cr. Murray to come out of in camera.
(Car. Un.)

**PERFORMANCE
EVALUATION
PW DIRECTOR**

14/245. Moved by Cr. Murray to accept the performance evaluation and recommendations of the Director of Public Works.
(Car. Un.)

**PRESENT
10:32 A.M.**

Robert Lauder and Kevin Hayes present.

A presentation was given to a proposed pipe bridge over Range Road 95 by representatives of Gibson's.

A series of questions were posed to Gibson's by members of Council. A discussion ensued.

A discussion relative to a number of specifics concerning the proposed infrastructure ensued.

A discussion relative to tank farm development and expansion ensued.

A discussion relative to construction timing ensued.

**ABSENT
11:04 A.M.**

Robert Lauder and Kevin Hayes absent.

A discussion relative to repurposing the Utilities capital budget ensued.

**CAPT AYRE
LAKE
BACKUP
GENERATOR**

14/246. Moved by Cr. Tripp to repurpose \$30,000.00 of the existing Utilities capital budget toward the purchase of a back-up generator for the Capt Ayre Lake water treatment facility. (Car. Un.)

A discussion relative to the Gibson's pipe bridge resumed.

**APPROVE
GIBSON ENERGY
PIPE BRIDGE**

14/247. Moved by Cr. Motley to accept the proposal from Gibson Energy concerning the installation of a pipe bridge over Range Road 95, contingent upon the provision of adequate barricade and crash protection adjacent to the right-of-way and the proposed structure. (Car. Un.)

**TABLE
PROVOST
HANDI-VAN**

14/248. Moved by Cr. Motley to table a request to provide a \$15,000.00 capital grant to the Provost and District Handi-Van society for replacement of the existing Provost Handi-Van until the next cycle of the Charitable Donation Policy. (Car. Un.)

A discussion relative to an Enbridge open cut request on Range Road 70 ensued.

**APPROVE
OPEN CUT
RANGE ROAD 70**

14/249. Moved by Cr. Kozlinski to approve the request for open cut of Range Road 70 within the S.E. 1-41-7-W4M as presented by X-Calibur Land on behalf of Enbridge. (Car. Un.)

APPENDIX "B"

14/250. Moved by Cr. Murray to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

BYLAW NO. 2241

14/251. Moved by Cr. Tripp that Bylaw No. 2241 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone Block 1, Registered Plan No. 9723589 – S.W. 11-40-3-W4M from Agricultural District (AD) to Country Residential (CR) be given second reading. (Car. Un.)

14/252. Moved by Cr. Wolfe that Bylaw No. 2241 be given third reading. (Car. Un.)

ADJOURN
11:32 A.M.

14/253.

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR