

REGULAR MEETING OF COUNCIL , THURSDAY, APRIL 28TH, 2016

**TO ORDER AT
8:59 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 28th, 2016 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Irvin Bethge, Special Projects Coordinator

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
- Grader Activity Reports
 - April 18th, 2016 to April 24th, 2016

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator's Notes

7. NEW BUSINESS

COUNCIL REMUNERATION

- Division 1
- Division 2
- Division 3
- Division 4
- Division 6
- Division 7

DECISION ITEMS

- Sannachan Gravel Pit Reclamation Liability
- Doctor's House Budget
- Shorncliffe Usage Request
- Agricultural Fieldman Hiring (In Camera)

APPENDIX "B"

11. CORRESPONDENCE

- Flagstaff County – Notice of Development
N.W. 29-42-9-W4M
- Grace MacGregor
- Brian Jean, Wildrose Party Leader

AGENDA

16/108. Moved by Cr. Wolfe to accept the agenda with additions as presented. (Car. Un.)

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

Cr. Wolfe posed a series of questions relative to wing mount mulchers. A discussion ensued.

Cr. Motley posed a question relative to Township Road 412. A discussion ensued.

Cr. Tripp posed a concern relative to maintenance frequency. A discussion ensued.

**ABSENT
9:30 A.M.**

Irvin Bethge absent.

**MINUTES
REGULAR
MEETING**

16/109. Moved by Cr. Kozlinski to accept the minutes of the April 11th, 2016 Regular Meeting. (Car. Un.)

**BANK
RECONCILIATION
STATEMENT**

16/110. Moved by Cr. Tripp to accept the Bank Reconciliation Statement to March 31, 2016 as presented.

**ABSENT
9:57 A.M.**

Cr. Motley and Cr. Charlton absent.

**RECESS
10:00 A.M.**

Reeve Murray called a five (5) minute recess.

**RECONVENE
10:05 A.M.**

Reconvened and called back to order by Reeve Murray at 10:05 a.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason
Finance Officer Doug Chambers
Hawking Epp Dumont – Michael Epp

**2015 FINANCIAL
STATEMENT**

A presentation relative to the 2015 Audited Financial Statement ensued.

**ABSENT
10:44 A.M.**

Cr. Motley Absent.

**PRESENT
10:46 A.M.**

Cr. Motley present.

A series of questions were asked by Council to Mr. Epp, and a discussion ensued.

A presentation of the audit findings letter ensued.

**ABSENT
11:00 A.M.**

Michael Epp absent.

**ABSENT
11:02 A.M.**

Cr. Kozlinski and Tyler Lawrason absent.

**PRESENT
11:04 A.M.**

Tyler Lawrason present.

**PRESENT
11:05 A.M.**

Cr. Kozlinski present.

PRESENT
11:05 A.M.

Benita and Ron Rustad present.

Mrs. Rustad posed a series of concerns relative to maintenance. A discussion ensued.

ABSENT
11:30 A.M.

Benita and Ron Rustad absent.

DEPARTMENT
HEAD REPORTS

The following Department Head Reports were reviewed:

- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to March 31, 2016.

PRESENT
11:29 A.M.

Burt Forbes present.

COUNCILLOR
REMUNERATION
CLAIMS

16/111. Moved by Cr. Wolfe to accept the Councillor remuneration claims for February, March and April, 2016 as presented. (Car. Un.)

11:30 A.M.
GO IN CAMERA

16/112. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

12:58 P.M.
OUT OF IN CAMERA

16/113. Moved by Cr. Murray to come out of in camera. (Car. Un.)

ABSENT
1:00 P.M.

Burt Forbes absent.

ACCEPT 2015
FINANCIAL
STATEMENT

16/114. Moved by Cr. Motley to accept the 2015 audited financial statement. (Car. Un.)

RATIFY 2015
CADOGAN
FIRE BUDGET

16/115. Moved by Cr. Carson to ratify the 2016 Cadogan Fire Department budget as presented. (Car. Un.)

TOWN OF PROVOST
GRANT – CANADA
DAY

16/116. Moved by Cr. Kozlinski to grant \$1,000.00 to the Town of Provost for 2016 Canada Day celebrations as requested. (Car. Un.)

ABSENT
1:11 P.M.

Cr. Tripp absent.

PRESENT
1:13 P.M.

Cr. Tripp present.

ACCEPT OFFER OF
REMEDATION
N.W. 1-41-6-W4M
GRAVEL PIT

16/117. Moved by Cr. Motley to accept an offer of remediation as presented concerning the M.D.'s outstanding reclamation liability at the gravel pit on N.W. 1-41-6-W4M. (Car. Un.)

2016 DOCTOR'S
HOUSE BUDGET

16/118. Moved by Cr. Murray to accept the 2016 Doctor's House budget as presented. (Car. Un.)

USAGE OF
SHORNCLIFFE
LAKE RODEO
GROUNDS

16/119. Moved by Cr. Wolfe to authorize the usage of the Shorncliffe Lake Rodeo grounds for gymkhana as requested. (Car. Un.)

ABSENT
1:36 P.M.

Cr. Carson absent.

APPENDIX "B"

16/120. Moved by Cr. Kozlinski to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

PRESENT
1:38 P.M.

Cr. Carson present.

APPENDIX "D"

16/121. Moved by Cr. Wolfe to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

ABSENT
1:43 P.M.

Cr. Charlton absent.

ABSENT
1:44 P.M.

Cr. Kozlinski absent.

PRESENT
1:45 P.M.

Cr. Charlton present.

COMMITTEE REPORTS

F.C.S.S.

The minutes of the April 2nd, 2016 Regular Meeting were reviewed. The 2015 Financial Statement was reviewed.

Shorncliffe Lake

Cr. Carson gave a verbal update to the Shorncliffe Report.

Capt Ayre Lake

Cr. Tripp gave a verbal update to the Capt Ayre Lake report.

PRESENT
1:51 P.M.

Cr. Kozlinski present.

Provost Fire Department

The March 2016 Fire Report was reviewed.

Cadogan Fire Department

The March and April 2016 Fire Reports were reviewed.

West End Fire Departments

The March 2016 Fire Report was reviewed.

Hillcrest Lodge

Cr. Motley gave a verbal update to the Hillcrest report.

Waste Management Authority

The minutes of the March 24th, 2016 Regular Meeting were reviewed.

Cr. Motley gave a verbal update to the Waste Management Report.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal update to the Seed Cleaning Plant report.

ADJOURN
2:00 P.M.

16/122.

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR