

**REGULAR MEETING OF COUNCIL , THURSDAY, APRIL 24, 2014**

**TO ORDER AT  
8:56 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 24, 2014 and was called to order by Reeve Murray at 8:56 a.m.

**PRESENT**

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason  
Wayne MacLean, Public Works Director  
Raina Laye, P.W. Administrative Assistant  
Irvin Bethge, Assistant Public Works Director

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS**

- Public Works Report

**4. ADMINISTRATION**

- Administrator's Notes

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 1
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

**10. COMMITTEE REPORTS**

- 5) Capt Ayre Lake Association
  - April 17<sup>th</sup>, 2014 Regular Meeting
- 8) Hillcrest Lodge
  - April 14<sup>th</sup>, 2014 Regular Meeting

**11. CORRESPONDENCE**

- Municipal Affairs
- TransCanada

**AGENDA**

14/114. Moved by Cr. Tripp to accept the agenda with additions as presented. (Car. Un.)

**APPENDIX "A"**

Appendix "A" – Public Works Report was reviewed.

A discussion relative to gravel testing at the Crone Pit and Cullen Pit ensued.

A discussion relative to G.P.S. testing ensued.

Cr. Motley posed a series of questions relative to various infrastructure issues in Division 6. A discussion ensued.

A discussion relative to geo-physical stabilization products ensued.

A discussion relative to carbide grader blade testing ensued.

Cr. Carson posed a question relative to an infrastructure issue in Division 7.

**ABSENT  
9:17 A.M.**

Wayne MacLean, Raina Laye and Irvin Bethge absent.

**MINUTES**

14/115. Moved by Cr. Charlton to accept the minutes of the April 10<sup>th</sup>, 2014 Regular Meeting. (Car. Un.)

**BANK  
RECONCILIATION  
STATEMENT**

14/116. Moved by Cr. Tripp to accept the Bank Reconciliation Statement to January 31, 2014. (Car. Un.)

**ASSET &  
LIABILITY  
STATEMENT**

14/117. Moved by Cr. Wolfe to accept the Asset and Liability Statement to January 31, 2014. (Car. Un.)

**ACCUMULATED  
SURPLUS  
REPORT**

14/118. Moved by Cr. Kozlinski to accept the Accumulated Surplus Report to January 31, 2014. (Car. Un.)

**PROJECTS  
REPORT**

14/119. Moved by Cr. Carson to accept the Projects Report to January 31, 2014. (Car. Un.)

**ADMINISTRATOR'S  
NOTES**

The Administrator's Notes were reviewed.

**DEPARTMENT  
HEAD  
REPORTS**

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to March 31, 2014.

A discussion relative to the Metiskow left station pump plugging ensued.

A discussion relative to the financial statements ensued.

**COUNCILLOR  
REMUNERATION  
STATEMENTS**

14/120. Moved by Cr. Wolfe to accept the January, February, March and April, 2014 Councillor remuneration claims as presented.

**APPROVE  
REVISED  
F.C.S.S.  
AGREEMENT**

14/121. Moved by Cr. Motley to approve the revised F.C.S.S. agreement as presented. (Car. Un.)

**REJECT REQUEST  
51 DEGREES  
GUIDING**

14/122. Moved by Cr. Motley to reject a request from 51 Degrees Guiding to operate a for-profit outfitting business at Capt Ayre Lake and Shorncliffe Lake. (Car. Un.)

A discussion relative to the revised F.C.S.S. budget ensued.

**ABSENT**  
9:53 A.M.

Cr. Charlton absent.

**PRESENT**  
9:55 A.M.

Cr. Charlton present.

A discussion relative to the A.A.M.D. & C. communications strategy relative to linear assessment ensued.

**ABSENT**  
10:05 A.M.

Cr. Wolfe absent.

**ABSENT**  
10:06 A.M.

Cr. Motley absent.

**PRESENT**  
10:08 A.M.

Cr. Motley present.

**PRESENT**  
10:10 A.M.

Cr. Wolfe present.

**APPENDIX "B"**

14/123. Moved by Cr. Tripp to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**BYLAW No. 2237**

14/124. Moved by Cr. Murray that Bylaw No. 2237 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone the S ½ (80 acres) of N.W. 6-39-2-W4M from Rural Small Holding (RSH) to Country Residential (CR) shall be given first reading.

(Car. 6-1)

Opposed: Cr. Motley

**PRESENT**  
10:25 A.M.

Krystal McLay - Hawking, Epp, Dumont present.

**ABSENT**  
10:50 A.M.

Krystal McLay absent.

A discussion relative to the financial statements ensued.

**ACCEPT 2013  
FIINANCIAL  
STATEMENT**

14/125. Moved by Cr. Charlton to accept the 2013 audited financial statements as presented. (Car. Un.)

**APPENDIX "D"**

14/126. Moved by Cr. Motley to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

**COMMITTEE  
REPORTS**

The Committee Reports were reviewed.

A.S.B.

No report.

F.C.S.S.

The minutes of the April 8, 2014 Regular Meeting were reviewed.

Recreation Boards

East Recreation – Cr. Kozlinski gave a verbal update to the East Recreation report.

Shorncliffe Lake Association

No report.

Capt Ayre Lake Association

The minutes of the April 17<sup>th</sup>, 2014 Meeting were reviewed. The Administrator gave a verbal update to the Apt Ayre Lake report.

Provost Fire Department

The March 2014 Fire Report was reviewed.

Cadogan Fire Department

The April 2014 Fire Reports were reviewed.

Cr. Wolfe gave a verbal update to the East Fire and Cadogan Fire reports.

West End Fire Department

The West Fire Reports submitted were reviewed. Cr. Carson and the Administrator gave a verbal update to West Fire.

Economic Development

No report.

Hillcrest Lodge

The minutes of the April 14, 2014 Regular Meeting were reviewed. Cr. Charlton gave a verbal update to the Hillcrest Lodge report. Cr. Motely made a series of observations relative to capital upgrades and requisition and financial process at Hillcrest Lodge. A discussion ensued relative to this and a series of peripheral issues.

Waste Management Authority

The minutes of the April 7, 2014 Regular Meeting were reviewed as well as the 2013 Audited Financial Statement. Cr. Carson gave a verbal update to the Waste Management report. A discussion ensued.

Library Board

No report.

Provost & District Health Services Foundation

No report.

Ambulance

The Administrator gave a verbal update to the Ambulance Society. A discussion ensued.

Airport  
No report.

Provost Cooperative Seed Cleaning Plant  
No report.

Dr. Recruitment  
Cr. Murray gave a verbal update to the Doctor Recruitment Committee.  
A discussion ensued.

**ADJOURN**  
**11:30 A.M.**

14/127.

Moved by Cr. Murray to adjourn.

(Car. Un.)

---

REEVE

---

ADMINISTRATOR