

REGULAR MEETING OF COUNCIL , THURSDAY, APRIL 9th, 2015

**TO ORDER AT
8:59 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 9, 2015 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Raina Laye, P.W. Administrative Assistant

ABSENT

Absent: Cr. L. D. Kozlinski

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

DECISION ITEMS

- Hillcrest Lodge Payment
- Tier II Additional Projects
- Crone Pit Jaw Crushing
- Grazing Lease Disposition
- Fencing Request
- Airport Budget/Drag Racing Approval
- Performance Evaluation
- Inventory and Procurement Officer

10. CORRESPONDENCE

- Battle River REA – Herbicide Control
- Community Awareness Night 2015
- Natural Gas Coop #52 Ltd. – Call for Nominations
- USD Terminals Public Update

AGENDA

15/103. Moved by Cr. Charlton to accept the agenda with additions as presented. (Car. Un.)

Appendix "A" – Public Works Report was reviewed.

A discussion relative to tractor and scraper efficacy ensued.

Cr. Motley noted a road issue in Division 6.

A discussion relative to G.P.S. installation ensued.

Cr. Motley noted a concern relative to the Hughenden access road off of Highway #13. A discussion ensued.

Cr. Murray posed a question relative to a need for a culvert in Division2. A discussion ensued.

Cr. Motley posed a question relative to gravel hauling location. A discussion ensued.

Cr. Motley posed a series of questions relative to supervisory staff in the Hughenden shop. A discussion ensued.

**ABSENT
9:20 A.M.**

Wayne MacLean and Raina Laye absent.

**MINUTES
REGULAR
MEETING**

15/104. Moved by Cr. Charlton to accept the minutes of the March 26th, 2015 Regular Meeting. (Car. Un.)

**DENY
CAMPING**

Moved by Cr. Wolfe to deny a request for free camping at Shorncliffe Lake, to rodeo and dance patrons associated with the Czar Lake Bullarama on July 24th, 2015 as requested. (Car. 5 -1)
Opposed: Cr. Motley

**TOWN OF
PROVOST
CONTRACTING**

15/105. Moved by Cr. Wolfe to authorize the Administrator to enter into an agreement with the Town of Provost permitting the contracting of M.D. equipment and operators, to be billed at current ARHCA rates. (Car. Un.)

**APPROVE
RESERVE
CHANGES**

15/106. Moved by Cr. Carson to authorize reserve changes as posed by the Finance Officer. (Car. Un.)

A discussion relative to a progress payment for Hillcrest Lodge capital upgrades ensued.

**ALLOCATE
MONEY
HILLCREST
LODGE**

15/107. Moved by Cr. Motley to allocate \$79,275.00 to Hillcrest Lodge for the purpose of offsetting capital upgrade costs as presented in invoice no. 1979 from Kogan Construction. (Car. Un.)

**ABSENT
9:46 A.M.**

Cr. Carson absent.

A discussion relative to proposed additional Tier II projects ensued.

**PRESENT
9:48 A.M.**

Cr. Carson present.

The discussion resumed relative to proposed additional Tier II projects.

**ADDITIONAL
TIER II
PROJECTS**

15/108. Moved by Cr. Wolfe to add Range Road 33 from Twp. Rd. 372 – Twp. Rd. 374 to the approved list of Tier II Projects, and award the work as noted to Top-Grade Construction as per the submitted and pre-qualified rate schedules. (Car. 5 – 1)
Opposed: Cr. Charlton

A discussion relative to jaw crushing at the Crone gravel pit ensued.

**JAW
CRUSHING
N.W. 26-41-9-W4M
GRAVEL
PIT**

15/109. Moved by Cr. Carson to authorize the commencement of jaw crushing at the Crone gravel pit at N.W. 26-41-9-W4M by Bozco Enterprises, in accordance with approved equipment rates, to a maximum of \$300,000.00. (Car. Un.)

A discussion relative to grazing lease bids and assignation ensued.

Cr. Motley expressed a strong preference to a right of refusal principle.

A discussion ensued.

**ABSENT
10:15 A.M.**

Cr. Wolfe and Cr. Charlton absent.

**PRESENT
10:16 A.M.**

Dana Laye present.

**PRESENT
10:17 A.M.**

Cr. Wolfe present.

**PRESENT
10:18 A.M.**

Cr. Charlton present.

**LEASE
ROLL #24760
ROLL #24770**

15/110. Regarding lease Roll #24760 N.E. 10-38-5-W4M and Roll #24770 – N.W. 10-38-5-W4M, moved by Cr. Wolfe that the bids from Black Bull Operational Services Ltd. be rejected and the bid from Gordon Prediger be accepted, with commensurate lease assignation made to Gordon Prediger as per the terms of his bid. (Car. Un.)

**LEASE
ROLL #51201**

15/111. Regarding lease Roll #51201 – S.W. 26-37-1-W4M, moved by Cr. Motley to allow the current leaseholder an opportunity to match the bid from Daniel Paulgaard in the amount of \$17,500.00 and reject the bid from Garry Heck Jr. (Car. 5 – 1)
Opposed: Cr. Murray

Regarding lease Roll #51210 – N.E. 1-39-1-W4M; Roll #51220 – N.W. 1-39-1-W4M, Roll #51230 – N.W. 12-39-1-W4M; Roll #51240 – S.E. 12-39-1-W4M and Roll #51250 – S.W. 12-39-1-W4M, a discussion ensued relative to right of refusal vs. legitimacy of usage.

**LEASE
ROLL #51210
ROLL #51220
ROLL #51230
ROLL #51240
ROLL #51250**

15/112. Regarding lease Roll #51210 – N.E. 1-39-1-W4M; Roll #51220 – N.W. 1-39-1-W4M, Roll #51230 – N.W. 12-39-1-W4M; Roll #51240 – S.E. 12-39-1-W4M and Roll #51250 – S.W. 12-39-1-W4M, moved by Cr. Motley to assign the lease to Pat White as per his bid. (Car. Un.)

- LEASE
ROLL#51251
- 15/113. Regarding lease Roll #51251 - S.E. 10-37-2-W4M, moved by Cr. Wolfe to assign the lease to Daniel Paulgaard – Coulee Ridge Cattle Co. Ltd. as per his bid. (Car. Un.)
- LEASE
ROLL #51260
- 15/114. Regarding lease Roll #51260 – S.E. 14-40-2-W4M, moved by Cr. Motley to give the current leaseholder an opportunity to match the bid from Clayton Swanson in the amount of \$26,350.00. (Car. Un.)
- CR. CARSON
ASSUME
CHAIR
- Cr. Murray declared an interest and left the room and appointed Cr. Carson to assume the chair.
- ABSENT
10:35 A.M.
- Cr. Murray absent.
- LEASE
ROLL#51261
- 15/115. Regarding lease Roll #51261 – S.W. 3-41-2-W4M, moved by Cr. Tripp to assign the lease to Wyatt Swanson as per his bid. (Car. Un.)
- Regarding the lease Roll #51280 – N.E. 4-41-2-W4M, a discussion ensued relative to legitimacy.
- LEASE
ROLL #51280
- 15/116. Regarding the lease Roll #51280 – N.E. 4-41-2-W4M, moved by Cr. Tripp to give the current leaseholder an opportunity to match the existing high bid from Paul Murray in the amount of 10,000.00. (Car. Un.)
- PRESENT
10:43 A.M.
- Cr. Murray present and resumed the chair.
- LEASE
ROLL #51290
- 15/117. Regarding lease Roll #51290 – S.E. 33-39-5-W4M, moved by Cr. Wolfe to accept the Administrator's recommendation to reject the bid from Black Bull Operational Services Ltd. and award the lease to Russell Froland as per his bid. (Car. Un.)
- LEASE
ROLL #51292
- 15/118. Regarding lease Roll #51292 – N.W. 2-41-5-W4M, moved by Cr. Charlton to accept the Administrator's recommendation to reject the bid from Black Bull Operational Services Ltd. and award the lease to Gary Torpe as per his bid. (Car. Un.)
- LEASE
ROLL #51320
- 15/119. Regarding lease Roll #51320 – S.E. 22-38-6-W4M, moved by Cr. Tripp to accept the bid from Grant Jones as per his bid. (Car. Un.)
- LEASE
ROLL #51330
- 15/120. Regarding lease Roll #51330 – N.W. 26-38-6-W4M, Roll #51340 – S.E. 26-38-6-W4M and Roll #51350 – S.W. 26-38-6-W4M, moved by Cr. Wolfe to accept the Administrator's recommendation to reject the bid from Jaydon Smith and award the lease to Poplar Lodge Ranch as per their bid. (Car. Un.)

- LEASE**
ROLL #51360
- 15/121. Regarding lease Roll #51360 – S.E. 13-39-6-W4M, moved by Cr. Carson to assign the lease to Craig Almberg as per his bid.
(Car. Un.)
- CONFLICT OF INTEREST**
ABSENT
10:47 A.M.
- Cr. Motley declared a conflict of interest and left the meeting.
- LEASE**
ROLL #51380
- 15/122. Regarding lease Roll #51380 – S.E. 2-41-6-W4M, moved by Cr. Charlton to give the current leaseholder an opportunity to match the bid from Quentin motley in amount of \$7,500.00. (Car. Un.)
- PRESENT**
10:49 A.M.
- Cr. Motley present.
- A discussion relative to an offer to purchase from David Symington regarding the potential sale of lease Roll #51404 – S.E. 18-41-7-W4M.
- LEASE**
ROLL #51404
- 15/123. Regarding lease Roll # 51404 – S.E. 18-41-7-W4M, moved by Cr. Carson to assign the lease to David Symington as per his bid.
(Car. Un.)
- LEASE**
ROLL #51410
- 15/124. Regarding lease Roll #51410 – S.E. 25-41-8-W4M and Roll #51420 – S.W. 25-41-8-W4M, moved by Cr. Tripp to award the lease of Jo-Lynn Black as per her bid.
(Car. Un.)
- CONFLICT OF INTEREST**
ABSENT
10:55 A.M.
- Cr. Motley declared an interest and left the meeting.
- LEASE**
ROLL #51430
ROLL #51440
ROLL #51450
- 15/125. Regarding lease Roll #51430 – N.W. 9-42-8-W4M, Roll #51440 – S.E. 9-42-8-W4M and Roll #51450 – S.W. 9-42-8-W4M, moved by Cr. Carson to give the current leaseholder an opportunity to match Byron Johnson’s bid of \$16,100.00.
(Car. Un.)
- PRESENT**
10:58 A.M.
- Cr. Motley present.
- LEASE**
ROLL #51470
- 15/126. Regarding lease Roll #51470 – S.W. 10-41-9-W4M, moved by Cr. Wolfe to give the current leaseholder an opportunity to match Leonard Johnson’s bid of \$6,000.00.
(Car. Un.)
- LEASE**
ROLL #51480
- 15/127. Regarding lease Roll #51480 – S.E. 2-43-9-W4M, moved by Cr. Carson to award the lease to Jason Blue as per his bid.
(Car. Un.)
- MODIFY CURRENT LEASE AGREEMENT**
- 15/128. Moved by Cr. Wolfe to authorize the Administrator to change the current lease agreements to reflect a codified right of first refusal of the existing leaseholder and change the term of the existing leases to expire on January 1st, 2020.
(Car. Un.)

DENY FENCING REQUEST	15/129.	Moved by Cr. Wolfe to deny a request by Beatrice Walters to construct a fence adjacent to S.E. 17-41-5-W4M.	(Car. Un.)
APPROVE AIRPORT BUDGET	15/130.	Moved by Cr. Charlton to approve the 2015 Airport budget as recommended by the Airport Committee.	(Car. Un.)
RATIFY DRAG RACING	15/131.	Moved by Cr. Wolfe to ratify the recommendation of the Provost Airport committee to authorize drag racing at the Provost Airport as follows: <ul style="list-style-type: none">• June 7th, 2015• August 8th, 2015 & August 9th, 2015• September 13th, 2015	(Car. Un.)
GO IN CAMERA 11:14 A.M.	15/132.	Moved by Cr. Murray to go in camera to discuss personnel issues.	(Car. Un.)
OUT OF IN CAMERA 11:24 A.M.	15/133.	Moved by Cr. Murray to come out of in camera.	(Car. Un.)
INVENTORY & PROCUREMENT CONTROL OFFICER	15/134.	Moved by Cr. Murray to accept the performance evaluation and attendant staff recommendations of the Inventory and Procurement Control Officer.	(Car. Un.)
		A discussion relative to the pending meeting between the Town of Provost and the M.D. of Provost ensued.	
		A discussion relative to F.C.S.S. operations and Christmas hamper funding ensued.	
ABSENT 11:34 A.M.		Cr. Murray absent.	
ABSENT 11:35 A.M.		Cr. Charlton absent.	
PRESENT 11:36 A.M.		Cr. Murray present.	
		Cr. Tripp asked a number of questions relative to East Fire capital costs. A discussion ensued.	
PRESENT 11:37 A.M.		Cr. Charlton present.	
		A discussion relative to cost sharing of a proposed medical centre ensued.	
MEDICAL CENTRE PROJECT		A consensus was reached to approach the project as a \$4.5 million dollar expenditure, with a request of 25% of capital cost to be made to the Town of Provost.	

PRESENT
11:53 A.M.

Julianna Lakevold present.

ABSENT
11:54 A.M.

Julianna Lakevold absent.

A discussion relative to a proposed Shorncliffe Lake Area Structure plan ensued.

BYLAW
NO. 2246

15/135. Moved by Cr. Tripp that Bylaw No. 2246 which would amend Land Use Bylaw No. 2157 known as the Land Use Bylaw, to rezone a portion of the SE ¼ Sec. 30-40-06 W4M as shown on the map below – Lake Shore Estates Phase 1 and Lot 1, Block 1, Plan 142 1519 from Urban Fringe (UF) to Country Residential (CR) and that portion north of Lake Shore Estates Phase 1 from Urban Fringe (UF) to Agricultural District (AD) be given first reading. (Car. Un.)

BYLAW
NO. 2247

15/136. Moved by Cr. Tripp that Bylaw No. 2247, known as the Lakeshore Estates Area Structure Plan to specify policy and regulatory direction for the lands within the SE ¼ Sec. 30-40-06 W4M and the north portion of the NE ¼ Sec. 19-40-06 W4M and Land Use District amendment for the phase 1 area of the plan be given first reading. (Car. Un.)

ADJOURN
12:02 P.M.

15/137. Moved by Cr. Murray to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR