

**REGULAR MEETING OF COUNCIL, THURSDAY, FEBRUARY 8<sup>TH</sup>, 2018**

TO ORDER AT  
8:53 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, February 8<sup>th</sup>, 2018 and was called to order by Reeve Murray at 8:53 a.m.

PRESENT

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Irvin Bethge, Special Projects Coordinator  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager  
Julie Jamieson, Inventory and Procurement Control Officer  
Brian Carter, Agricultural Fieldman  
Lucas Vetter, Mechanic  
Murray Downing, Mechanic

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS**

- Appendix "A" – Public Works Report
- Weekly Grader Activity Report
  - January 29<sup>th</sup>, 2018 to February 4<sup>th</sup>, 2018

**4. ADMINISTRATION**

- Administrator's Notes

**7. NEW BUSINESS**

- Decision Items
  - Fibre Reinforced Seal Coat and Chip Sealing RFP
  - Terracem Road Base Stabilization RFP
  - Rotary Mower Tenders
  - MFWD Tractor Tenders
  - Wheel Loader Tenders
  - Firehall Generator Approval
- Discussion Items
  - Village of Hughenden Municipal Inspection Report
- Appendix "B"

**10. CORRESPONDENCE**

- Happy Canada Day Invitation
- March 13<sup>th</sup>, 2018 Ribstone Creek Landowner Meeting
- District 5 Meeting
- Battle River Watershed Alliance – 2017 OTIS Awards

AGENDA

18/30. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)

*AM*

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

A discussion relative to solicitations and tender evaluations ensued.

ABSENT  
9:38 A.M.

Irvin Bethge, Len Fossen, Marty Biro, Julie Jamieson, Brian Carter, Lucas Vetter and Murray Downing absent.

MINUTES  
REGULAR  
MEETING

18/31. Moved by Cr. Charlton to accept the minutes of the January 25<sup>th</sup>, 2018 Regular Meeting. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

The Public Works Policy was reviewed. A discussion ensued.

PUBLIC WORKS  
POLICY

18/32. Moved by Cr. Motley to approve the Public Works Policy as amended. (Carried)

SERVER  
QUOTE  
2<sup>ND</sup> FLOOR

18/33. Moved by Cr. Tripp to accept the quote from 2<sup>nd</sup> Floor Computers as presented for server replacement. (Carried)

PRESENT  
10:30 A.M.

Doug Chambers present.

A discussion relative to accounting software transition ensued.

ACCOUNTING  
SOFTWARE  
DIAMOND

18/34. Moved by Cr. Kozlinski to authorize a transition to Diamond Municipal Software as per their quote. (Carried)

ABSENT  
10:41 A.M.

Doug Chambers absent.

WATER  
COMPENSATION  
PAYMENTS

18/35. Moved by Cr. Charlton to compensate the applicable landowners for access to water for construction projects in 2017 as presented. (Carried)

WEST  
RECREATION  
AGREEMENT

18/36. Moved by Cr. Carson to authorize renewal of the existing West Recreation Agreement for an additional 5-year period. (Carried)

OFFER TO  
PURCHASE  
LOT 2, BLOCK 2  
PL#0620974

18/37. Moved by Cr. Motley to accept an offer to purchase Lot 2, Block 2, Plan #0620974 upon termination of the existing lease on this property. (Carried)

CHIP SEAL  
RFP  
A.C.P. APPLIED  
PRODUCTS

18/38. Moved by Cr. Carson to accept staff weighting and declare A.C.P. Applied Products the sole qualified proponent on the Fibre Reinforced Chip Seal R.F.P. (Carried)

AM

TERRACEM  
SOIL STABILIZATION  
RFP  
MORSKY CONST.

18/39. Moved by Cr. Motley to accept staff weighting and declare Morsky Construction Ltd. the sole qualified proponent on the Terracem Soil Stabilization R.F.P. (Carried)

ROTARY MOWER  
TENDER  
FUTURE AG

18/40. Moved by Cr. Motley to accept the bid from FutureAg for a 2018 Schulte Rotary mower in the amount of \$49,400.00 G.S.T. included. (Carried)

MFWD TRACTOR  
TENDER  
FUTURE AG

18/41. Moved by Cr. Motley to accept the bid from FutureAg for a 2017 Case IH Max 150 MFWD Tractor in the amount of \$123,000.00. (Carried)

ABSENT  
11:26 A.M.

Cr. Kozlinski absent.

WHEEL LOADER  
TENDER  
ROCKY MOUNTAIN  
EQUIPMENT

18/42. Moved by Cr. Carson to accept the bid from Rocky Mountain Equipment for a 2018 – 821G Case Wheel Loader in the amount of \$276,000.00 less trade in of \$60,000.00 of the 2006 HL760-7 Hyundai Serial #LC0110650 Unit Number 43-156. (Carried)

GENERATOR  
PROVOST FIRE  
HALL

18/43. Moved by Cr. Tripp to approve an invoice from the Town of Provost concerning generator installation at the Provost Fire Hall in the amount of \$15,822.62 as presented. (Carried)

APPENDIX "B"

18/44. Moved by Cr. Motley to approve Appendix "B" according to the recommendations of the Development Officer. (Carried)

ADJOURN  
11:57 A.M.

18/45. Moved by Cr. Murray to adjourn. (Carried)



REEVE

ADMINISTRATOR